

**The State Trading Corporation of India Limited
JawaharVyaparBhawan
Tolstoy Marg
New Delhi-110 001**

(TELEPHONE NO. +91-11-23313177)

BRANCH OFFICE

**The State Trading Corporation of India Ltd
“STC TRADE CENTRE”
7/A NANDINI LAYOUT,
BANGALORE-560 096
KARNATAKA
Telephone No: 080-23198801/02**

**NOTICE NO.STC/BNG/AC/EMP/2017-18
DTD: 04.10.2017**

**Notice for Empanelment of Suppliers for various Agro
Commodities, Grocery & Cattle Feed Items.**

Website: www.stclimited.co.in

THE STATE TRADING CORPORATION OF INDIA LTD.
(A GOVERNMENT OF INDIA ENTERPRISE)
CORPORATE OFFICE: JAWAHAR VYAPAR BHAVAN, TOLSTOY
MARG, NEW DELHI – 110 001
BRANCH OFFICE: “STATE TRADING CENTRE”, 6th Floor, 7/A
Nandini Layout, Bangalore – 560 096.

NOTICE No.STC/BNG/AC/EOI/2017-18/01 DATED 04.10.2017

Invitation for Expression of Interest (EOI) for selection of Suppliers for undertaking the supply of various commodities in following categories,

- A. Ready to Eat food Items/Grocery & Provisional Items.
- B. Wheat/Rice/Sorghum/Barley/Sugar/Oats/Horse Gram etc and all other Cereals & Pulses.
- C. Maize/De-oiled Cakes/Rice Bran/ Animal Health Supplements etc and all other Cattle Feed/Bird Feed.

to The State Trading Corporation of India Ltd (STC) for Sale/deliveries to various State & Central Govt. Agencies / Purchase Organizations /PSUs and also to undertake the export of the various commodities as per requirement.

ABOUT US

THE STATE TRADING CORPORATION OF INDIA LTD, (STC) incorporated under the Companies Act, 1956 having its registered office at Jawahar Vyapar Bhawan, Tolstoy Marg, New Delhi – 110 001 and Branch office “STC TRADE CENTRE”, 6th Floor, 7/A Nandini Layout, Bangalore – 560 096 is a Government of India Enterprise under the administrative control of Ministry of Commerce & Industry, Department of Commerce. STC is a premier international trading organization of India with experience of handling international and domestic business for over six decades and has been handling domestic import and export of various kinds of products and commodities.

STC has a strong nation-wide presence with offices in all capital cities and covering most of the major port towns in India with deployment of highly skilled and experienced manpower across the country to provide quick and quality services to its clientele. During the year 2016-17 STC has achieved a turnover of approx. Rs.8,500/- Crore.

STC hereby invites Expression of Interest (EOI) from prospective Suppliers as per following:

1. Details of items for which EOI is invited in three different Groups :

- A. Ready to Eat food Items/Grocery & Provisional Items. (Group A)
- B. Wheat/Rice/Sorghum/Barley/ Sugar /Oats/Horse Gram etc and all other Cereals & Pulses. (Group B)
- C. Maize/De-oiled Cakes/Rice Bran/Animal Health Supplements etc and all other Cattle Feed/ Bird Feed. (Group C)

2. **Scope of work**

- i. The Supplier have to accept all the terms and conditions of said Central / State Government Department/Purchase Organization or Importer and in case of order shall, on a back to back basis, deliver the said products and commodities to the Customers in the manner required at the nominated destination. The goods shall be packed as per the desired specifications of the purchasing authority for onward sale to respective Central/State Government Department/ Purchase organization. In case the purchasing organization wants trading/distribution ship license of branded items in the name/ favor of STC, the same should be submitted by the supplier. The Supplier shall furnish Interest free EMD/Bid bond and Performance Bank Guarantees (PBG)/Performance Bond (as required) to STC from time to time.
 - ii. STC would quote the rates to Central/State Government Department/Purchase Organization on the basis of rates offered by the Supplier to STC after adding Trading Margin of STC. The basic terms of order received by STC from Customer shall mutatis mutandis apply in the back-to-back contract to be finalized between STC and the Supplier. The payment to supplier shall be only released against supply of goods and receipt of payment by STC from the respective Central/State Govt. Department/Purchase Organization.
 - iii. It is to be expressly understood and agreed by the prospective Supplier that STC shall be making the purchases on behalf of its end Customers i.e. Central/State Govt. Department/Purchase Organization based on their specific indents. Accordingly in case any deductions are made from the bills of STC by its Central/State Govt. Department/ Purchase Organization on account of deviations in the specifications, pilferage or due to short- landing at unload destination point payment would be released to supplier only after such deduction along with STC's trade margin & bank charges including replacement of the quantity on their own expenses. In case of shortage necessary debit/credit note to be issued by supplier and STC.
3. **Pre-qualification criteria for selection of prospective Supplier(s) & Document Req:**
- i. Supplier should have a valid GST, PAN registration and valid Trade License & FSSAI License.
 - ii. Supplier shall have to submit the copies of Income Tax Return filed and Audited, P&L A/C & Balance Sheet of the company for the last three years attested by authorized representative.
 - iii. Supplier should have experience in supply of the above referred items as mentioned in clause 1 on pre page to Government agencies.
 - iv. Supplier is required to submit latest solvency certificate from its regular bankers for the value of Rs. 5 lakhs for Group A items, Rs. 15 lakhs for Group B items, Rs. 15 lakhs for Group C items.

- v. Supplier should submit the D & B Report not older than six months. In case the Party is not able to submit the same, they may pay a fee of Rs. 6,000/- to STC enabling STC to obtain D & B report directly.
- vi. The Supplier shall clearly mention the plant(s) production capacity on per month & per annum basis for the relevant item, for which the EOI is being submitted.
- vii. The Supplier should have warehouse facilities for maintaining the stock of item in order to ensure smooth & uninterrupted regular supplies.
- viii. In the event of any testing or quality certificate is required to be obtained as per the tender condition of the End User, same is required to be produced along with the supply from a reputed Government authorized labs at cost of supplier. FSSAI certification for dealing the items are required to be submitted for which they are supplying and quality to be strictly in compliance of Prevention of Food Adulteration Rules, 1955, as amended from time to time.
- ix. The above terms and conditions shall have to be considered by the supplier in totality and the EOI containing incomplete documents & not complying with the above conditions shall be summarily rejected.
- x. The selected supplier(s) shall ensure compliance of all the Government regulations/ conventions / policies /guidelines /orders etc. in force related to any or all of the above activities.
- xi. Supplier(s) shall also submit a self certificate/undertaking issued by the owner/proprietor of the company certifying that they have not been debarred /blacklisted for doing business by Govt. agencies/State agencies/STC as on date. The supplier shall have to submit an UNDERTAKING to this effect at the time of application for prequalification under this EOI as well as while participating in the subsequent Tender. In case of submission of false declaration (found at any stage), such supplier shall be disqualified forthwith.
- xii. Details submitted by parties shall be examined in line with above mentioned criteria. The above terms and conditions shall be considered in totality and applications received without documents complying with the above conditions shall be summarily rejected.
- xiii. The Supplier shall possess all required licenses for manufacturing/trading activities for items which it intends to supply.
- xiv. STC reserves the right to accept or reject any/all applications and cancel the EOI process at any time, without assigning any reasons thereof.
- xv. The Suppliers can also be asked to furnish additional information /confirmation in connection with verification of the documents submitted by the supplier, if deemed necessary.

4. **Submission of Expression of interest:**

- i. Prospective Supplier may download Expression of Interest document from our website www.stclimited.co.in and can also obtain a copy of same from The State Trading Corporation Of India Ltd., "STC TRADE CENTRE", 6th Floor, 7/A

Nandini Layout, Bangalore – 560 096 during office hours on any working day till one day prior to the opening of Expression of Interest and shall submit Expression of Interest documents in original downloaded form, duly signed and stamped at each page as token of acceptance of all terms and conditions.

- ii. The Expression of interest must contain the name, designation and place of Business of the persons concerned with Phone and Fax Nos. while participating in the expression of interest and must be signed and sealed by the Prospective Supplier with his usual signature.
- iii. The President, Secretary or any other person or persons authorized to bind the corporation/company in the matter must sign expression of interest by corporations/companies with the legal name of the Corporations/ Companies.
- iv. The supplier should submit their supporting documents such as Company Brochure, Balance sheets of last three years, details of installed capacity & brief manufacturing process (wherever applicable), ISO/ FSSAI License, Trade Licenses, IEC no (in case of Exporter) or other accreditation certificates (if any), Registration certificates with various tax authorities or Government Departments, etc.
- v. A non refundable fee of Rs. 5,000/- in the form of a demand draft favoring "The State Trading Corporation of India Ltd." payable at Bangalore must be submitted as processing charges. The payment can be made in through DD in favor of "The State Trading Corporation of India Ltd, Bangalore" through NEFT/RTGS in Bank A/c Details as mentioned;
Bank: Indusind Bank,
CGMO Dept, Unit 101 & 101 M, 'B' Block, Magrath Road, (Near Hosmat Hospital) Bangalore- 560 025
A/c No : 200000888095
IFSC Code: INDB0000008
- vi. Each page has to be numbered consecutively and signed with company seal.
- vii. For each category separate set of documents as prescribed in the EOI are to be submitted in separate cover.
- viii. Supplier shall undertake to abide by the logistical requirement if any of Central/State departments/ Undertakings for supply of Pulses at their designated depots/ distribution centers.
- ix. The selected supplier(s) shall ensure compliance of all the Government Regulations/conventions / policies /guidelines /orders etc. in force related to any or all of the related activities.

5. **Last Date for submission of Expression of Interest:**

The interested parties are requested to submit the documents for empanelment till 05.12.2017, however, the last may be extended at STC's discretion.

6. **Place for submission of Expression of Interest:**

The Expression of Interest should be addressed to Branch Manager, The STC of India Ltd., "STC TRADE CENTRE", 6th Floor, 7/A Nandini Layout, Bangalore – 560 096 along with duly filled in enclosed Annexure-I & requisite enclosures in a sealed envelope should be put in the Box placed on the reception of STC, Bangalore before the due date and time. The cover should also be super-scribed with the EOI No. and Date, Item Description and the date of EOI Opening.

Contact Reference: 080-23198802/01 Fax: 080-23198800

7. **General Terms & Conditions:**

- i. STC reserves the right to accept, add, include and to reject any offer of Expression of Interest without assigning any reasons what so ever during the pendency of the EOI
- ii. Final selection of Trader, for each/all of the stated items, from the EOIs received will be done at the discretion of STC and the decision of STC shall be final and binding on all the participating parties.
- iii. The Supplier may clearly note that terms and conditions enumerated in this EOI are only illustrative and not exhaustive and STC shall have the full right to add, include and impose additional conditions at any time during the pendency of the EOI validity. The chosen Supplier will have to enter into contract as devised by STC to fully protect STC's overall interest and also the interests of the prospective customers.
- iv. The prospective Supplier can also be asked to furnish additional information/confirmation in connection with verification of the documents submitted by the supplier, if deemed necessary.
- v. All details and terms & conditions of this document shall have to be considered by the prospective Supplier in totality and the expression of interest containing incomplete documents & not complying with the above conditions are liable to be rejected.
- vi. Empanelment of Supplier doesn't entail any assurance from STC for awarding the contract to them during validity of the empanelment.
- vii. Empanelled Supplier should register with Central Procurement Portal (CPP) and registered Mail ID with CPP should be submitted for floating the tender.
- viii. The digital signature need to be procured in order to participate in the tender floated in CPP.
- ix. Any further corrigendum to the EOI documents will be uploaded by STC only on STC's website.
- x. Any misinterpretation for suppression of facts shall lead the tender for disqualification from empanelment if any found at later date during pendency of the EOI.

9. Ownership of EOI Documents and information therein (all Expression of Interest documents) will become the property of STC upon submission and shall not be surrendered or returned at any point of time.

10. **No Contractual Obligation:**

STC is not bound contractually or in any other way to any prospective Supplier to this Expression of Interest. STC is not liable for any costs or compensation in relation to the consideration of this Expression of Interest or any. STC shall have right to terminate, vary, or suspends the Expression of Interest process without assigning any reasons.

STC should be indemnified from any claim quality issue and cost that are levied by end user on supply of defective material/goods made by the selected buyer through this EOI.

11. **Short listing of associate suppliers:**

Prospective Supplier who qualifies as Associate suppliers to STC would be individually notified after the evaluation process is complete. The validity of EOI's received shall be initially for a period of two years with right to STC for extending the period of validity for further period of one year from the date of acceptance by STC, and same may be renewed purely on basis of satisfactory performance of the party, at the sole discretion of STC.

12. **Disclaimer:**

The issue of this document does not in any way commit or otherwise obliges STC to proceed with all or any part of an EOI process. The EOI Request is not the subject of any process contract or any contractual obligations between STC and prospective Supplier. STC may, at its absolute discretion, select or abandon any part or whole of the process of this EOI without giving any notice to the prospective supplier.

ANNEXURE - I

FORMAT (TO BE FILLED UP) BY PROSPECTIVE ASSOCIATE SUPPLIERS

PARTICULAR DETAILS

1. NAME OF ITEMS (Group of Supplies) for which empanelment is required.	Please mark (√) on either the items of interest and do undertake the supply of the said items. i. Group A: Ready to Eat food Items/Grocery & Provisional Items.[] ii. GroupB: Wheat/Rice/Sorghum/Barley/ Sugar /Oats/Horse Gram etc and all other Cereals & Pulses. [] iii. Group C: Maize/De-oiledCakes/Rice Bran/Animal Health Supplements etc and all other Cattle Feed/ Bird Feed. []			
2. Annual Milling/Supplying Capacity				
3. Quantity supplied (Documentary proof to be attached)	IN INDIA (Domestic)		OUTSIDE INDIA (Exports)	
	Quantity supplied in MT	Value (Rs. In Crore)	Quantity supplied in MT	Value (Rs. In Crore)
In the year 2014-15				
In the year 2015-16				
In the year 2016-17				
4. (a) Name & Address of the Supplier and Year of Establishment				
(b) Name of contact person(s)				
(c) Telephone No. (s)	Landline -			
	Mobile-			
(d) Fax No(s)				
(e) E-mail id (s)				
(f) Registered mail ID/Details with Central Procurement Portal. (CPP)				
5. Attach supporting documents such as:	Attached		Not Attached	
i. Company Brochure/Profile Letter				
ii. Audited Balance Sheet (Last 3 years)				
iii. IT Returns (Last 3 Years)				

iv. Profit and Loss Statement (Last 3 years)		
v. FSSAI/ISO/Agmark or other accreditation certificates (if any)		
vi. GST registration Certificate and No.		
vii. Income Tax Registration certificates indicating PAN no		
viii. IEC registration No (If available)		
6. Bank Reference certificate and solvency certificate.		
7. Credit rating agency report (if any).		
8. Copies of Purchase orders/ Performance certificates (Last 3 years)		
9. Acceptance of all terms & conditions Specified in EOI signed copy.		
10. Letter of Undertaking that company is not been black listed/banned by any Government undertaking from participating in any supply tenders		
11. Whether black listed/banned on the date	YES	NO
12. Payment of Empanelment fees.	YES	NO
13. Details of clients to who supplies during the last three years both in terms of volume and value have been completed.		
14. Any other document, as asked for in the EOI.		

Please use extra sheet, if more space is required.

Certified that the above information is true and we confirm that all information given in the Expression of Interest are correct and if at any point of time the information is found to be incorrect our EOI will be liable for rejection by STC.

Date:
Place:

Signature:

Name & Designation: Company Seal

(ON Agency/ Distribution Agency's LETTER HEAD)

ANNEXURE II

To,
The State Trading Corporation of India Limited,
6th Floor, 7/ANandini Layout
Bangalore -560 096

SUBJECT: UNDERTAKING

DATE_____

Dear Sir,

We, _____(**Name of the Organisation**), hereby confirm and acknowledge that we have not been blacklisted/banned for participation in Tender by Government of India or by any Government Undertaking in India or any other company foror otherwise.

Thanking You

Yours faithfully

Name and Signature of the Authorized Person
With Designation &Stamp