

ANNEXURE I

Format to be submitted by listed entity on quarterly basis

1. Name of Listed Entity - %companyName%
 2. Quarter ending - %quarterEnded%

i. Composition Of Board Of Director

| T i t l e (M r / M s) | Name of the Dir ect or | D I N | P A N | Cat ego ry (Ch air pers on /Exe cutiv e/No n- Exec utive/ Inde pend ent/ Nomi nee) | S u b C at eg o r y | Ini tia l D ate of A pp oi nt me nt | Dat e of App oi nt me nt | Dat e of ces sati on | T e n u r e | D at e of Bir th | Wh eth er spe cial res olut ion pas sed ? | D at e of pa ss ing spe cial res olut ion | No. of Dir ect or s hi p in lis ted ent itie s in clu ding this lis ted ent ity | No of Inde pend ent Dir ect or ship in lis ted entitie s includ ing this lis ted ent ity | No of me mb ers hi ps in Au dit/ Sta keh old er Com mitte e(s) includ ing this lis ted ent ity | No of pos t of Ch air pers on in Au dit/ St ak eh old er Com mit tee held in lis ted ent itie s includ ing this lis ted ent ity | Me mb ershi p in Com mitte es of the Com pa ny | Rem arks |
|--|---------------------------------------|---------------------------------|---------------------------------|---|---|--|---|-------------------------------------|----------------------------|---------------------------------|---|--|--|--|---|---|--|-------------|
| M r. | SA NJ EE V KU M AR | 0 6 9 4 2 5 3 | A A K P S 7 3 | C & ED | M D | 16- Jul- 201 4 | 16- Jul- 2014 | | 6 0 | 0 9- Jan- 1 9 6 | NA | | 1 | 0 | 1 | 0 | AC,N RC | |

| | | | | | | | | | | | | | | | | |
|---------|---|---|--|------------|-----------------------------|---------------------|--|--------|---|----|--|---|---|---|---|---------------|
| | SH AR M A | 6 1 9 E | | | | | | 2 | | | | | | | | |
| M r. | KA PIL KU M AR GU PT A | 0 8 7 5 1 1 3 7 | A C H P G 7 6 6 F | ED | 03- Jun - 202 0 | 03- Jun- 2020 | | 6 0 | 1 3- A pr - 1 9 6 9 | NA | | 2 | 0 | 2 | 0 | |
| M r. | NA IN AR AR U M UG A M NA IN AR JE YA KU M AR | 0 8 4 7 9 1 7 1 | A E E PJ 9 4 1 0 K | ED | 12- Jun - 201 9 | 12- Jun- 2019 | | 6 0 | 1 0- A pr - 1 9 6 2 | NA | | 1 | 0 | 2 | 0 | AC,SC |
| M r. | SH AS HA NK PRI YA | 0 8 5 3 8 4 0 0 0 | A C W P P 6 8 1 9 Q | NED ,ND | 19- Au g- 201 9 | 19- Aug- 2019 | | | 2 9- N o v- 1 9 6 5 | NA | | 7 | 0 | 8 | 3 | AC,SC ,NRC |
| M r. | SH YA M AL MI SR A | 0 3 0 7 3 3 2 3 | A C M P M 0 1 3 6 | NED ,ND | 10- Feb - 202 0 | 10- Feb- 2020 | | | 1 6- Ju n- 1 9 7 3 | NA | | 2 | 0 | 2 | 0 | AC,SC ,NRC |

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|--|--|--|---|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
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| Company Remarks | It is informed that the tenure of all the Independent Directors including woman director appointment by the Government of India has since expired. The process of filling up the vacancies is under active consideration of the administrative ministry i.e. Ministry of Commerce & Industry. |
| Whether Permanent chairperson appointed | Yes |
| Whether Chairperson is related to MD or CEO | No |

ii. Composition of Committees

a. Audit Committee

| Sr. No. | Name of the Director | Category | Chairperson/Membership | Appointment Date | Cessation Date |
|---------|-------------------------------------|----------|------------------------|------------------|----------------|
| 1 | SHASHANK PRIYA | NED,ND | Chairperson | 20-Aug-2020 | |
| 2 | SHYAMAL MISRA | NED,ND | Member | 20-Aug-2020 | |
| 3 | SANJEEV KUMAR SHARMA | C & ED | Member | 20-Aug-2020 | |
| 4 | NAINAR ARUMUGAM NAINAR JEYAKUMAR | ED | Member | 20-Aug-2020 | |

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|---|--|
| Company Remarks | .It is informed that the tenure of all the Independent Directors including woman director appointment by the Government of India has since expired. The process of filling up the vacancies is under active consideration of the administrative ministry i.e. Ministry of Commerce & Industry. |
| Whether Permanent chairperson appointed | Yes |

b. Stakeholders Relationship Committee

| Sr. No. | Name of the Director | Category | Chairperson/Membership | Appointment Date | Cessation Date |
|---------|-------------------------------------|----------|------------------------|------------------|----------------|
| 1 | SHASHANK PRIYA | NED,ND | Chairperson | 20-Aug-2020 | |
| 2 | SHYAMAL MISRA | NED,ND | Member | 20-Aug-2020 | |
| 3 | NAINAR ARUMUGAM NAINAR JEYAKUMAR | ED | Member | 20-Aug-2020 | |

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| Company Remarks | |
| Whether Permanent chairperson appointed | Yes |

c. Risk Management Committee

| Sr. No. | Name of the Director | Category | Chairperson/Membership | Appointment Date | Cessation Date |
|---------|----------------------|----------|------------------------|------------------|----------------|
|---------|----------------------|----------|------------------------|------------------|----------------|

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|---|--|
| Company Remarks | |
| Whether Permanent chairperson appointed | |

d. Nomination and Remuneration Committee

| Sr. No. | Name of the Director | Category | Chairperson/Membership | Appointment Date | Cessation Date |
|---------|----------------------|----------|------------------------|------------------|----------------|
|---------|----------------------|----------|------------------------|------------------|----------------|

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|---|----------------------|--------|-------------|-------------|--|
| 1 | SHASHANK PRIYA | NED,ND | Chairperson | 20-Aug-2020 | |
| 2 | SHYAMAL MISRA | NED,ND | Member | 20-Aug-2020 | |
| 3 | SANJEEV KUMAR SHARMA | C & ED | Member | 20-Aug-2020 | |

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| Company Remarks | |
| Whether Permanent chairperson appointed | Yes |

iii. Meeting of Board of Directors

| Date(s) of Meeting (if any) in the previous quarter | Date(s) of Meeting (if any) in the relevant quarter | Whether requirement of Quorum met | Number of Directors present | Number of Independent Directors present |
|---|---|-----------------------------------|-----------------------------|---|
| 10-Nov-2020 | 09-Feb-2021 | Yes | 4 | 0 |
| | 03-Mar-2021 | Yes | 5 | 0 |
| | 30-Mar-2021 | Yes | 5 | 0 |

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| Company Remarks | 1. It is informed that the tenure of all the Independent Directors including woman director appointment by the Government of India has since expired. The process of filling up the vacancies is under active consideration of the administrative ministry i.e. Ministry of Commerce & Industry. 2. The Board Meeting held on 30.03.2021 organised through Video Conferencing was adjourned to 05.04.2021 due to poor internet connectivity. |
| Maximum gap between any two consecutive (in number of days) | 90 |

iv. Meeting of Committees

| Name of the Committee | Date(s) of meeting during of the committee in the previous quarter | Date(s) of meeting of the committee in the relevant quarter | Whether requirement of Quorum met (Yes/No) | Number of Directors present | Number of independent directors present |
|-------------------------------------|--|---|--|-----------------------------|---|
| Audit Committee | 10-Nov-2020 | | Yes | 3 | 0 |
| Audit Committee | | 09-Feb-2021 | Yes | 3 | 0 |
| Nomination & Remuneration Committee | | 24-Mar-2021 | Yes | 2 | 0 |
| Stakeholders Relationship Committee | | 24-Mar-2021 | Yes | 3 | 0 |

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| Company Remarks | It is informed that the tenure of all the Independent Directors including woman director appointment by the Government of India has since expired. The process of filling up the vacancies is under active consideration of the administrative ministry i.e. Ministry of Commerce & Industry. |
| Maximum gap between any two consecutive (in number of days) [Only for Audit Committee] | 90 |

v. **Related Party Transactions**

| Subject | Compliance status (Yes/No/NA) | Remark |
|--|--|---------------|
| Whether prior approval of audit committee obtained | Not Applicable | |
| Whether shareholder approval obtained for material RPT | Not Applicable | |
| Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee | Not Applicable | |

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|--|--|
| Disclosure of notes on related party transactions and Disclosure of notes of material related party transactions | |
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VI. **Affirmations**

1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **No**
2. The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015
 - a. Audit Committee - **No**
 - b. Nomination & remuneration committee - **No**
 - c. Stakeholders relationship committee - **No**
 - d. Risk management committee (applicable to the top 100 listed entities) - **Not applicable**
3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.- **Yes**
5. a. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. - **Yes**
 b. Any comments/observations/advice of Board of Directors may be mentioned here:

| |
|-------------------------|
| %affirmComments% |
|-------------------------|

Name : **%affirmName%**
Designation : **%affirmDesignation%**