



## THE STATE TRADING CORPORATION OF INDIA LTD.

H K House, 6<sup>TH</sup> Floor, Ashram Road, Ahmedabad(Gujarat)- 380009  
 Tele No. 079 - 26594000, E.Mail : ahmedabad@stclimited.co.in.

TENDER NO. STC/AHD/GAD/OBS/0001/2020/05

Dated:- 17.12.2020

### NOTICE INVITING QUOTATIONS

**Sub:-** Notice Inviting Sealed Quotations under two bid system from established and reputed agencies/firms/contractors/Sole proprietorship for disposal of old furniture, obsolete and unusable office items, damaged office furniture and equipments etc. from (1) Flat No. 702 and 708, Haridarshan Apartment, Paldi, Ahmedabad- 380007 (2) 6<sup>th</sup> Floor, H K House, Ashram Road Ahmedabad and STC Gandhidham Office/Residential Bungalows in Adipur on “as is where is basis” against “advance payment” .

The Agency upon awarding of tender should complete the entrusted job within 15 days from the date of award of contract.

Tender documents can be downloaded from STC’s website i.e. [www.stclimited.co.in](http://www.stclimited.co.in) and Central Public Procurement Portal i.e. [eprocure.gov.in](http://eprocure.gov.in) or can be collected from STC’s Ahmedabad & Gandhidham office at free of cost. The bids shall be submitted in the Tender Box placed at STC’s Office at H K House, Sixth Floor, Ashram Road, Ahmedabad- 380009 up to the date and time as per tender schedule given below :-

Date of publication of tender on STC’s website	17.12.2020, 1700Hrs (IST Onward)
Start date for submission of sealed quotations and time	18.12.2020, 1000 Hrs (IST) onwards
Last date and time for submission of Sealed Bids at STC Office, Ahmedabad	30.12.2020 up to 1200 Hrs (IST)
Date and Time of opening the Tender	30.12.2020 at 1400 Hrs(IST)
Venue of opening the Tender	The State Trading Corporation of India Ltd. H. K. House, Sixth Floor, Ashram Road, Ahmedabad 380009

Bidders should read the tender document carefully and comply strictly while submission of documents.

For The State Trading Corpn. of India Ltd.

Manager (GAD)

### **Terms and Conditions of tender**

- a) The bidder shall be a Company/Firm/Sole Proprietor/Partnership firm having competence and knowledge of disposal of office equipments, furniture, electrical & electronic items etc.
- b) Bidder must have valid **GST Registration** under the Goods and Service Tax Act and copy of same should be attached.
- c) The bidder must have obtained valid **Permanent Account Number (PAN)** under the Income Tax Act, 1961 and copy of same should be attached.
- d) The tenderer/bidders having adequate experience in the relevant field, i.e. disposal of old/ unusable furniture, obsolete items, condemned electrical and electronic items with valid License/Registration with Semi-Government Organizations, including Public Sector Undertakings, and having the requisite competence/capacity to handle and undertake the above jobs efficiently and effectively will be eligible to participate in the tender process. (Valid proof of the same has to be attached) (Applicable for Annexure B & E).
- e) The tenderer shall be a Company/Firm/individual/the authorized Collection Centres or Dismantlers or Recyclers or Producers of E-waste registered with Central Pollution Control Board (CPCB) , Ministry of Environment and Forests, Government of India or any other State Pollution Control Boards, for disposal of condemned electrical and electronic items with valid licence/registered as registered recyclers or dismantlers for environmentally sound recycling as per the conditions of the Ministry of Environment, Forest and Climate change, Govt. of India (Applicable for Annexure A & D)
- f) The bidder shall sign and stamp each page of the Tender document and all other enclosures appended to it as a token of having read and understood the terms and conditions contained therein and submit the same along with the Bid.
- g) Bid document, if not complete, in any aspect, shall be rejected.

#### **1) Scope of work :**

Disposal of old furniture, obsolete and unusable office items, damaged office furniture and equipments etc.on 'AS IS WHERE IS BASIS', as per ANNEXURE-A,B & ANNEXURE-D,E lying at the locations mentioned in the subject i.e. Ahmedabad and Gandhidham.

The items as listed as per Annexure-A,B, & Annexure-D,E are required to be disposed off/sold on 'as is where is basis'. The highest bidder should complete/remove the items quoted within a period of 15 (Fifteen) days from the date of Letter of Award. The highest bidder before taking delivery of the tendered office furnitures /fixtures should deposit the quoted amount in full "IN ADVANCE" through NEFT/RTGS in account of The State Trading Corporation of India Ltd.. While removing the office equipments/items, utmost care should be taken for not causing any damage to the floor/walls of the STC Flats/office. Prior to quoting rates, the indenting agencies are requested to inspect the items at STC's Ahmedabad office premises and at Flat No. 702 and 708, Haridarshan Apartment, Paldi, Ahmedabad- 380007. Regarding Annexure-D &E, the same can be inspected by indenting agencies through our STC Gandhidham Office (at Plot No. 330, Ward 12-B, Gandhidham - 370201 Mr. Suresh Kumar, Cell No. 09904705704)

#### **2) Obligation to Rules:**

It is obligatory on the part of the bidding Agency to abide by all the relevant Central, State & Local statutory laws and rules and STC will not be responsible for any dispute arising out of

non-compliance of any of such laws and regulations.

3) **Bid Security**

- (a) All Bidders are requested to deposit a bid security of Rs. 2000/- (Rupees Two Thousand only) by way NEFT/IMPS (Interest free) in **STC's account with IndusInd Bank, Current Account No-200000550077, IFSC Code INDB0000005, New Delhi in the name of The State Trading Corporation of India Ltd.** to complete the bid . The Bid Security of unsuccessful Bidder will be returned after completion of the tender/quotation process on their request. The Bid Security of successful Bidder shall be refunded upon completion of job. A copy of proof of deposition via NEFT/IMPS of bid security is to be submitted along with bid documents. Bid received without Bid Security amount shall be summarily rejected. The Bid Security amount is to be deposited in STC's account before tender closing date and time.
- (b) The Bidders who are covered under MSME/registered with NSIC are exempted from submitting the EMD. However, in place of EMD the Bidder will have to submit Registration/Exemption certificate.
- (c) Bidders, who have already submitted/deposited bid security amount, need not to submit again. However, proof of the same is required to be submitted.

4) **Rates and Payment:**

- a. For the items to be disposed off/sold, should be quoted item wise in the format given at Annexure-A,B (for Ahmedabad location) & Annexure-D,E (for Gandhidham location). Bidder has to quote for all the items mentioned in individual lotwise as per respective Annexure. The items sold shall be moved by the highest bidder only after payment of the quoted amount to STC.
- b. Only quoted Rates shall be considered. The STC shall issue Sale Invoice only after completing the work along with the relevant acknowledgements obtained from the concerned Officer in STC that the entrusted work has been completed.

5) **Other Terms and Conditions:**

- a. Intending parties may visit the site at (1) Flat No. 702 and 708, Haridarshan Apartment, Paldi,Ahmedabad -380007 (2) Office address mentioned in the subject and (3) Gandhidham Office during office hours (10.00 AM - 5.30 PM) before the last date of submission of bids, in order to understand the nature and scope of work and execute the work as per the terms and conditions.
- b. The selected agency/contractor should be in a position to complete the work assigned within 15 days of awarding the contract. In the event of delay, STC may at its sole discretion shall forfeit the Bid Security submitted by the Agency without any notice.
- c. The removal of sold items as at Annexure A,B,D & E has to be done carefully so that no damages are occurred, either to STC property/items or surrounding property/premises, otherwise, liquidated damages will be recovered out of the payments, to the tune of market value of the items + 15% as other charges.
- d. The agency will be solely responsible for safe & secure removal/transit of Goods to the satisfaction of the STC Official.
- e. All associated activities required for obtaining necessary clearance, permissions,

approvals, all licenses from the local bodies, etc required for execution of this work shall be the responsibility of the agency and cost of which shall be deemed to be included in the rates.

- f. The items as per Annexure A, B, D & E are to be removed on “As is where is basis Condition” from locations/addresses mentioned in Para (1) above.
- g. The sale shall be on ‘as is where is basis’.
- h. The successful tenderer/bidder shall be evaluated on the basis of highest quoted price for the whole lot mentioned in Annexure-A, B and Annexure-D,E.
- i. The Bid prices for items mentioned in Annexure-A, B, & Annexure-D, E should be inclusive of applicable GST rates and accordingly taxable Sale Invoice will be issued.
- j. The agency shall without any protest or demur, shall always keep STC fully indemnified and shall hold STC harmless against any accident, claims, liability, proceedings etc. by any party including but not limited to damages, compensation, penalties, taxes or other cost and expenses etc. of whatsoever nature arising out of or in relation to any act or omission/negligence/mistake/misconduct/breach or default or non-fulfillment of the terms and conditions of the Tender Documents and agreement. The agency is bound to take all such necessary precautions for smooth execution of work.
- k. The agency will be fully responsible for any injury or accident to any person (s) employed by him during the execution of the work or to the employees and also take preventive measures in view of COVID-19, for any damage/loss caused to any structure or any part of the property due to the negligence/default on the part of the contractor, the Contractor would be wholly liable to make good/repair the same at his own cost and expenses.
- l. All associated activities required for obtaining necessary clearance, permissions, approvals, all licenses from the local bodies, etc required for execution of this work shall be the responsibility of the agency and cost of which shall be deemed to be included in the rates.
- m. During execution of the works the entire premises have to be kept clean and free from any obstructions, all the debris and surplus materials shall be removed from the work site as soon as works are completed.
- n. The total work has to be completed preferably during STC’s office hours.
- o. STC reserve the right to reject any or all quotations and/or cancel the tender without assigning any reason. The decision of STC in this regard shall be final.
- p. The rates of the successful bidder will be valid for acceptance by STC for 90 days from the date of closure of tender.
- q. The agency during the operation would exercise all measures/safeguards/precautions etc. to ensure safety & security of officials and occupants of the apartments.
- r. Any quotation received by Email/Fax/Courier/Speed Post Etc. shall be rejected.
- s. The tender is subject to policy of STC’s Management issued from time to time.
- t. STC has the discretion to ask for additional information & documents from the bidder.
- u. All the tender documents are to be signed on each page as a token of acceptance and signed

copy of tender document is to be submitted along with bid document.

- v. Any corrigendum/amendments to tender document will be issued on STC's website.
- w. The Tender documents will be the property of STC and will not be returned to the tenderer.

6. **SUBMISSION OF BIDS** : The bidders may download the tender document from our website [www.stclimited.co.in](http://www.stclimited.co.in) or [www.eprocure.gov.in](http://www.eprocure.gov.in) or can be collected from STC's offices mentioned above at free of cost. The Bidders are required to submit offers in **TWO BID SYSTEM** i.e. in two separate closed envelopes, one super scribed as "Techno- Commercial Bid" and the other as "Price Bid". Both the envelopes should be separately sealed and super scribed with Tender No., Date, Name & Address of the Bidder. Both envelopes should thereafter be kept in a single third envelope and sealed. This envelope should also be super scribed with the Tender No., Date, Name & Address of the Bidder and shall be addressed to - The Manager (GAD), The State Trading Corporation of India Ltd, 6<sup>th</sup> Floor, H.K. House, Ashram Road, Ahmedabad – 380 009.

(a) The envelope super scribed as "Techno- Commercial Bid" must contain the following :-

- i. Copy of PAN CARD – Self Attested by authorized signatory.
- ii. Copy of GST Registration – Self Attested by authorized signatory.
- iv. Copy of tender document signed and stamped on each page.
- v. Undertaking as per Annexure – F of Tender Document.
- vi. Authorization letter from Company for person authorized to sign above documents.
- vii. Proof of deposition of EMD/Bid Security Amount via NEFT/IMPS in STC's Account or copy of valid MSME certificate of registration with NSIC.
- viii. Proof having adequate experience in the relevant field, i.e., having competence and knowledge of disposal of office equipments, furniture, electrical and electronic items etc. with any Government or Semi-Government Organizations including Public Sector and having the requisite competence/capacity to handle and undertake the above mentioned jobs efficiently and effectively will be eligible to participate in the tender process.
- ix. The tenderer shall be a Company/Firm/individual/the authorized Collection Centres or Dismantlers or Recyclers or Producers of E-waste registered with Central Pollution Control Board (CPCB) , Ministry of Environment and Forests, Government of India or any other State Pollution Control Boards, for disposal of condemned electrical and electronic items with valid licence/registered as registered recyclers or dismantlers for environmentally sound recycling as per the conditions of the Ministry of Environment, Forest and Climate change, Govt. of India (Applicable for Annexure A & D)

(b) The "Price Bid" sealed envelope shall contain Price Bid only (showing prices quoted strictly as per the ANNEXURE A,B,& Annexure-D,E of tender document) duly signed and stamped by the bidder.

NOTE - Conditional offers or Offers with deviations are liable to be rejected at the sole discretion of STC. The Price Bids of only those bidders who qualify in the Techno-Commercial Bid shall be opened.

## 7) **JURISDICTION:**

The Bidder/Applicant hereto agrees that the courts or Tribunals at Ahmedabad shall have exclusive jurisdiction to settle any or all the disputes which may arise out of this tender. All disputes arising out of this Tender shall be decided in accordance of Laws of India.

For any clarification please Contact : Mr. Niranjan Kumar Prajapat, Manager (M : 09910011216) or Mr. Abhishek Bansiwala, Manager (M : 9540835333) or at Telephone No. : 079 - 26594000. For Gandhidham Office (at Plot No. 330, Ward 12-B, Gandhidham - 370201 Mr. Suresh Kumar, Cell No. 09904705704)

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**Annexure-A**

On the letter head Company/Firm/sole proprietor

**PRICE BID (AHMEDABAD LOCATION)**

Date: \_\_\_\_\_

1. Name of the Bidder :
2. Address of the Bidder :
3. Contact person with Mobile No. :
- 4.

CATEGORY	ITEM NAME	Total Quantity
Accessories	LAN/keyboard/Mouse	1
	Modem for Internet & Email	1
	WOS	1
Acquaguard	Acquaguard	3
Air Conditioner	Amtrex Air Conditioner	3
Computer	HCL- Computer P-IV	1
Computer with Printer	Computer desktop with printer	6
Computer with UPS	COMPUTER SYSTEMS WITH UPS	6
Telephone Instrument	PHONE INSTRUMENT	18
Cordless Phone	Cordless Phone	2
EPABX	EPABX System	4
Fridge	Fridge	2
Geyser	Bajaj Brand Geyser	2
Lamp	Table Lamp -	1
Mixer	Mixer Grinder	1
Printer	PRINTERS LASER JET	2
TV	TV	1
UPS	UPS	1
Wall Fan	Table / Wall Fan	5
<b>Grand Total</b>		<b>61</b>

Total Quoted Price = \_\_\_\_\_  
 Applicable Tax = \_\_\_\_\_  
 Total Bid Price = \_\_\_\_\_

Total Amount in Words \_\_\_\_\_

(Signature of Authorized Signatory with date, seal & stamp)

On the letter head Company/Firm/sole proprietor

**Annexure-B**

**PRICE BID (AHMEDABAD LOCATION)**

Date: \_\_\_\_\_

1. Name of the Bidder :
2. Address of the Bidder :
3. Contact person with Mobile No. :
- 4.

CATEGORY	ITEM NAME	Total Quantity
	Iron Grills for Covering Godrej safe & at the entrance	2
	Venetain Blinds	3
Almirah	Godrej Storewell Big	2
Bed Single	Bed with mattress	7
Cash Box	Godrej Cash Box fixed with wall	1
Chair	Chairs : High Back, Medium Back, Fixed, wooden	44
Conference Table	Conference Table Godrej (cut into eight)	1
F&F	Doors Provided in Pantry - partitions in reception hall	1
	Fixed Wooden Cupboard (4 cabins) Partition in Ahll New Partition in Halls & Cabins, AC Frames, Sofasets-Cupboard Polishing work	1
	Fixed Wooden Cupboard (at the entrance)	1
	Partitions (Office)	1
	Partitions, Doors, Cupboards, Tables, etc	1
Gas Stove	Gas Stove	3
Safe	Godrej Big Safe for Gold	1
Side Rack	Wooden Side Racks	1
Slotted Angle	Slotted Angle System	1
Sofa	One Sofa set with side table	1
Stand	T.V stand Flat	1
Table	Manager/Staff Tables	21
Table with Chair	Centre Table with six chairs	1
	Dining Table with six chairs	2



Teapoy	Coffee Table (round)	1
	Centre Teapoy	1
<b>Grand Total</b>		<b>99</b>

Total Quoted Price = \_\_\_\_\_

Applicable Tax = \_\_\_\_\_

Total Bid Price = \_\_\_\_\_

Total Amount in Words \_\_\_\_\_

(Signature of Authorized Signatory with date, seal & stamp)

**On the letter head Company/Firm/sole proprietor**

**ANNEXURE -D**

**PRICE BID (GANDHIDHAM LOCATION)**

<b>Sr. No.</b>	<b>CATEGORY</b>	<b>ITEM NAME</b>	<b>Total Quantity</b>
1	Air Conditioner	Split Godrej brand 2 Ton	2
2	Air Conditioner	Window Vielo brand 1.5 Ton	1
3	Computer with Printer	HCL brand Desk Computer with Printer	1
4	TV	TV	1
5	Cordless Phone	Cordless phone	1
6	Telephone Instrument	Telephone Instrument	4
7	Emergency Light	Emergency Light	1
8	Calculator	Calculator	8
9	Calling Bell	Calling Bell	2
<b>Grand Total</b>			<b>21</b>

Total Quoted Price = \_\_\_\_\_

Applicable Tax = \_\_\_\_\_

Total Bid Price = \_\_\_\_\_

Total Amount in Words \_\_\_\_\_

(Signature of Authorized Signatory with date, seal & stamp)

On the letter head Company/Firm/sole proprietor

**ANNEXURE –E**  
**PRICE BID (GANDHIDHAM LOCATION)**

<b>Sr. No.</b>	<b>CATEGORY</b>	<b>ITEM NAME</b>	<b>Total Quantity</b>
1	Almirah	Big	6
2	Almirah	Small	2
3	Steel Table	Godrej with storage	7
4	Steel Table	Ordinary with storage	14
5	Steel Chair	Steel Chair	24
6	Plastic Chair	Plastic Chair	8
7	TV Stand	T.V stand	1
8	Franking Machine	Franking Machine	1
9	Water Filter	Water Filter	1
10	Steel Safe Vault	Steel Safe Vault	1
11	Sofa Set Wooden	Sofa Set Wooden	1
12	Tepoy Wooden	Tepoy Wooden	1
13	Side Rack Wooden	Side Rack Wooden	1
14	Showcase Wooden	Show case	1
15	Computer Table	Computer Table	1
<b>Grand Total</b>			<b>70</b>

Total Quoted Price = \_\_\_\_\_

Applicable Tax = \_\_\_\_\_

Total Bid Price = \_\_\_\_\_

Total Amount in Words \_\_\_\_\_

(Signature of Authorized Signatory with date, seal & stamp)

On the letter head Company/Firm/sole proprietor

**Annexure-F**

**UNDERTAKING**

Date :

To,  
STC of India Limited,  
H K House,  
Ashram Road  
Ahmedabad-380009,

Dear Sir/(s)

We hereby undertake and declare that the Bid submitted by us is in conformity with the Terms, Conditions & scope of work laid down in the tender documents.

We also hereby declare that we have not been blacklisted by any State / Central Govt. Agencies or any PSUs / CPSUs.

Yours faithfully,

Date:

Place:

Signature.....

Printed name.....

Designation.....

Common Seal.....