

SOCIAL MEDIA SECURITY

1. Limit and control the use/exposure of personal information while accessing social media and networking sites.
2. Always check the authenticity of the person before accepting a request as friend/contact.
3. Use multi-factor authentication to secure the social media accounts.
4. Do not click on the links or files sent by any unknown contact/user.
5. Do not publish or post or share any internal government documents or information on social media.
6. Do not publish or post or share any unverified information through social media
7. Do not share any official documents through messaging apps like WhatsApp, Telegram, Signal etc.
8. Avoid to share private information such as home address, private pictures, phone number, Aadhaar Number or any other private or official information publicly on social media.
- 10 Review the social media privacy settings to ensure the level of security to personnel networking profile.
- 11 Avoid to click on Ads that promise free money, prizes or discounts.