

THE STATE TRADING CORPORATION OF INDIA LTD

STC Trade Centre, A-29, Thiru-Vi-Ka Industrial Estate, Guindy, Chennai 600 032.

Phone:91-44-2250 2698

Fax: 91-44-2250 1788/2250 5891

e-mail: chennai@stc.gov.in

Ref: STC/CHE/Staff Car- Hire/Tender/2013

Date: 20.09.2013

TENDER FOR EMPANELMENT OF HIRING OF CARS FOR BRANCH OFFICE, CHENNAI

Dear Sirs,

Tenders are invited from Hired Car Suppliers/Operators for engagement of hired car services. The service terms and conditions for the above contract are enclosed for your reference.

Please submit your best offer in a sealed envelope clearly showing “**QUOTATION FOR HIRED CAR SERVICES**” and addressed to:

The Branch Manager
STC of India Limited
STC Trade Centre
A-29, Thiru-Vi-Ka Industrial Estate,
Guindy,
Chennai 600 032.

Offers from those Suppliers / Car Operators who have their offices in Chennai, will only be considered.

The offers should reach us latest by 3.00 p.m. on 30.09.2013. Tenders will be opened on 30.09.2013 at 3.30 p.m. The validity of the offer should be 30 days from the date of opening of quotation. The sealed envelope (preferably of 12”x4” size) should be deposited in the box kept in our office for the purpose or sent by Post/Courier. STC reserves the right to accept or reject any or all quotation/s without assigning any reason.

Thanking you,

Yours faithfully
for The STC of India Ltd.

P.Saravana Selvi
Manager (GAD-Staff Car)

Encl: Terms and conditions.

To:

TERMS AND CONDITIONS FOR ENGAGEMENT OF HIRED CAR SUPPLIERS/OPERATORS
SERVICE CONTRACT

1. Please quote your best rates on the basis of “KM” and on “daily/hourly (5 hrs/10 hrs) rate” basis.
2. Rates for Mofussil/ Other State trips should be quoted separately. Vehicles should have All India Permit and no interstate tax is chargeable except toll charges/entry tax at actuals.
3. Rates for weekly/monthly hire charges may also be quoted.
4. The car supplier should have a minimum of 10 cars in their possession and have at least 3 years of field experience in supplying cars to the PSUs, Private Sector Companies.
5. Rates for Petrol/Diesel /CNG operated vehicles for AC and Non-AC cars may also be quoted separately.
6. Suppliers should also indicate rates for different cars/vehicles depending on the make like Ambassador / Tata-Indica / Ford Ikon / Ford Fiesta / Tata Sumo / Toyota / Qualis, Innova / Travera/Corolla / Honda City / Accord, etc.
7. The hired car service contract is for one year from the date of finalization and no enhancement on any account will be made during the contract period. Engagement of hired cars will be on “as and when required” basis.
8. The contract shall be extended for a further period of one year at the same rates and on same terms and conditions at STC’s option.
9. No extra charges will be allowed for the distance between the supplier’s/operator’s garage to STC’s office/place of destination and vice-versa. Hire charges will be paid for the distance (Km) actually used by STC.
10. STC reserves the right to de-panel any of the selected operators, if they are found not providing good services, any time during the period of contract.
11. Rates quoted shall be excluding Service Tax. However, the service provider should invariably mention whether they are availing abatement of service tax or not in their quote. Otherwise such quote will be rejected. Service Tax Registration No. if any should be furnished.
12. Tenders from hired car owners / operators only will be entertained. Brokers and agents are prohibited to participate in the tender.
13. Offers from suppliers /car operators who have their office in Chennai will only be considered.
14. The validity of the offer should be 30 days from the date of opening of quotation.
15. Rates to be submitted as per Annexure 1.

* * * * *

QUOTATION

Name of Tenderer :

Address :

Contact Person:

Contact Number : Landline :

Mobile :

PAN :

Service Tax Regn. No. if any :

Whether availing abatement of Service

Tax:

Yes / No

City Trips

Type of Car	5 hrs/ 50 kms	Extra per km	Extra per hour	10 hrs/ 100 kms	Extra per km	Extra per hour
-------------	---------------	--------------	----------------	-----------------	--------------	----------------

Type of Car	Outstation rate per km
-------------	------------------------

Minimum kms to be specified

Entry Tax/Permit charges at actuals.

Signature of Tenderer