

**Corporate Office:
Jawahar Vyapar Bhawan, Tolstoy Marg
New Delhi-110 001**

INVITES

EXPRESSION OF INTEREST

***For Empanelment of prospective
suppliers for the supply of imported
Waste paper (Newspaper and
Magazines)***

Website: www.stc.gov.in

Invitation for Expression of Interest

For Empanelment of prospective suppliers/authorized agents resourceful of supplying imported Waste paper (Newspaper and Magazines) conforming to International standards.

1. GENERAL

The State Trading Corporation of India Ltd. is a Govt. of India Enterprise, having Corporate Office at Jawahar Vyapar Bhawan, Tolstoy Marg, New Delhi-110 001 (hereinafter called 'STC'). STC was set up in 1956 under the administrative control of Ministry of Commerce, Government of India. The company is engaged in international and domestic trading of various commodities/products. The commodities/products handled by the company are minerals, metals, precious metals, fertilizer & fertilizer raw materials, coal & hydrocarbon, agro commodities and general trading.

STC achieved a business turnover of Rs. 30,773 cr. during 2011-12 and achieved business turnover close to Rs. 20,000 cr. in 2012-13.

2. OBJECTIVE

STC desires to enhance its customer/suppliers base in overseas and domestic markets and interested in developing business relationship with suppliers have of excellent market standing, and therefore, intends to empanel prospective suppliers/authorized agents resourceful of supplying imported Waste paper (Newspaper and Magazines) conforming to International Standards for supply to STC/buyers in India for a period of one year. A quantity of approximately 15,000 MT to 25000 MT of Waste paper (Newspaper and Magazines) per year has to be supplied over the period of time. However the suppliers can specify their supply quantity per year including the origin. The generally acceptable specifications of Imported Waste paper(Newspaper and Magazines) to be supplied is attached as per Annexure-1.

The quantity indicated is tentative and will not bind STC for any obligation and financial liability for non-import of tentative quantity.

The supplies shall only be affected against the specific request/s from end users in India for their requirement of Imported Waste paper (Newspaper and Magazines).

STC hereby invites Expression of Interest (EOI) from prospective applicants who fulfil the eligibility criteria mentioned below:

3. PRE QUALIFICATION CRITERIA OF APPLICANTS

The Suppliers meeting "all" the following conditions need only apply:

- (a) The applicant should be a supplier of waste paper of US/Europe/Middle East origin (Newspaper and Magazines) and should have successfully executed contracts for at least 20,000 MT of waste paper (Newspaper and Magazines) with any Indian consumer during the last two years period.
- (b) In the event applicant is an Indian representative, then authorization from their Principals to participate in the EOI on their behalf & also to deal with STC/End user should invariably be submitted.
- (c) The applicant's company shall be making profits in the last two years. Copies of audited balance sheets shall be submitted along with the EOI. The applicant may also submit solvency Certificate from the Bank regarding his financial stability.

4. INSTRUCTIONS TO APPLICANTS

Checklist of documents/information to be submitted

The interested applicant should submit the following information/documents as per the format(s) attached herewith to facilitate empanelment along with their detailed proposal in a sealed envelope with each page stamped and initialled.

- (a) A non refundable fee of Rs.10,000/- in the form of a demand draft favouring "The State Trading Corporation of India Ltd." Payable at New Delhi, must be submitted to cover processing charges.
- (b) Latest D & B Report, if available.
- (c) Company Profile
- (d) Audited balance sheet of last three years along with Solvency Certificate from bank.
- (e) Signed copy of the EOI document
All the details as required in this EOI would need to be provided on or before the deadline for submission of EOI, failing which the EOI would not be considered and rejected.
- (f) Vendor Empanelment Form (Annexure-II)

5. DEADLINE FOR SUBMISSION OF EXPRESSION OF INTEREST

The deadline for submission of the Expression of Interest is 1400 hours on 23rd July, 2013.

6. PLACE FOR SUBMISSION OF EXPRESSION OF INTEREST & METHOD OF DELIVERY

The Expression of Interest addressed to Mr. Anupam Misra, General Manager, STC of India Limited, Jawahar Vyapar Bhawan, Tolstoy Marg, New Delhi-110 001, India should be sent by Courier/Registered Post/Speed Post or the same can be dropped in the tender box kept at ground floor of the Jawahar Vyapar Bhawan, STC. STC will NOT accept facsimile, Internet or email responses.

7. LATE RECEIVED EXPRESSION OF INTEREST

Any EOI will be deemed to be late if it is received after the expiry of deadline.

8. REQUEST FOR STATUS UPDATE ON EVALUATION PROCESS

STC will not accept or respond to Proponents' requests for information on the status and progress of the EOI evaluation process. Additional information regarding the EOI process may be posted on STC's website www.stc.gov.in from time to time.

9. OWNERSHIP OF EOI DOCUMENTS AND INFORMATION THEREIN

All Expression of Interest documents will become the property of STC upon submission. Where the Proponent believes that information provided in response to this EOI is, or should be kept confidential, or disclosure of this information would unreasonably affect the Proponent's business affairs, notice is to be given at the time of delivery of the information or documents by clearly marking such information 'confidential'. In so far as is practicable, STC will give effect to the Proponent's stated wishes, and requests for access to such information will be determined under the RTI Act.

10. NO CONTRACTUAL OBLIGATION

STC is not bound contractually or in any other way to any Proponent to this Expression of Interest. STC is not liable for any costs of compensation in relation to the consideration of this Expression of Interest or any Expression of Interest by the Proponents to this

Expression of Interest whether or not STC terminates, varies, or suspends the Expression of Interest process or takes any other action permitted under this Expression of Interest, including consideration of concepts proposed in future developments. STC may cancel EOI at any point of time without assigning any reason.

11. SHORTLISTING OF APPLICANTS AND TERMS FOR REFERENCE

The short listed suppliers will be informed regarding their empanelment. The major terms and conditions applicable for further business with the short listed suppliers are as under: -

- a) STC shall be finalizing a panel of short listed suppliers which shall be valid for two years.
- b) On receipt of Waste paper (Newspaper and Magazines) requirements from the end user, STC shall be inviting sealed bids from the empanelled suppliers to supply the material containers and quote their CFR/CIF Prices, which should be inclusive of third party inspection by surveyor.(Only from amongst the list enclosed at Appendix V in the Handbook of Procedures (Vol. I).
- c) The supply order shall be confirmed to the lowest bidder, and STC shall enter into an agreement indicating the price and other relevant clauses, for the transaction & establish the letter of credit on the nominated foreign bank of the foreign supplier.
- d) The supplier shall ensure availability of more than Fifteen days free time for discharge of cargo (in containers) at "Designated Seaport of Discharge. Supplier shall ensure that The Original Bill Of Lading and Other Documents for Customs Clearance are forwarded To STC /End user without delay to avoid Demurrage."
- e) The dispatch/demurrage (if any) at the discharge port for the vessel shall be settled by STC/End user.
- f) The supplier shall stand by the specifications agreed to by STC with their customer(s) and shall also offer test certificates of the inspection conducted by internationally reputed inspection agency at the load port while supplying the cargo. The load port inspection conducted by internationally reputed inspection agency shall be binding on the Supplier & STC/End user
- g) STC/End user at their discretion may depute their representative at their own cost to witness the pre-shipment inspection to be carried out at load port.

- h) The supplier shall be required to adhere to the schedule of delivery and other terms and conditions agreed to by STC/End user. In case of any delay in adhering to the agreed schedule of delivery due to unforeseen reasons or force majeure, the supplier shall notify STC well in advance of such delay so that remedial measures are taken in consultation with the End user. 5.
- i) STC/End user at its own cost may also engage an inspection agency/surveyor at the discharge port to check the quality/quantity of the cargo, and in the event of any variance in quality/quantity the same shall have to be suitably attended and made good by the Supplier.
- j) The Supplier shall have to submit a Security Deposit in the form of DD /Bank Guarantee (As per STC format) for 5% or the Security Deposit mentioned in the back to back contract with the end user (whichever is higher) of CFR value of the order on placement of order on them. The bank guarantee shall be valid till completion of supplies and the same shall be released after satisfactory execution of the order.

12. DISCLAIMER

The issue of this document does not in any way commit or otherwise obliges STC to proceed with all or any part of a tender process.

The EOI Request is not the subject of any process contract or any contractual obligations between STC and Proponents or potential Proponents.

STC may, at its absolute discretion, elect to abandon any part or whole of the process without giving prior notice to the Proponents or potential Proponents.

(Anupam Misra)
General Manager
011-23462185

ANNEXURE – 1 : Specifications of Imported Waste Paper(Newspaper and Magazines)

A. Origin:

- Middle East Origin Waste paper (Newspaper and Magazines)
- European Origin Waste paper (Newspaper and Magazines)
- U.S. Origin Waste paper (Newspaper and Magazines)

B. Specifications:

• **ISRI:**

- 1. Newspaper, De-ink quality (ONP-7 or equivalent)**
 - i. Consists of bale sorted, fresh newspapers, not sunburned, containing not more than the normal percentage of rotogravure and coloured sections. May contain magazines
 - ii. Prohibitive materials..... None permitted
 - iii. Total Out throws plus prohibitive may not exceed..... 0.25%
- 2. Magazines (OMG-10 or equivalent)**
 - i. Consists of baled coated magazines, catalogues and similar printed materials, May contain a small percentage of uncoated news-type paper
 - ii. Prohibitive materials may not exceed..... 1%
 - iii. Total Out throws plus prohibitive may not exceed..... 3%
- 3. Special News, De-ink quality (Grade #8 ONP)**
 - i. Consists of sorted, fresh newspapers, not sunburned, free from magazines, white blank, pressroom over issues, and paper other than news containing not more than the normal percentage of rotogravure and coloured sections and this grade must be tare free.
 - ii. Prohibitive materials..... None permitted
 - iii. Total Out throws plus prohibitive may not exceed....¼ to 1%
- 4. Sorted White Ledger (Grade#40-SWL)**
 - i. Consists of uncoated, printed or unprinted in sheets, shavings, guillotined books and cuttings of white

ground wood-free ledger, bond, writing and other papers which has similar fibre and filler content

5. Coated Book Stock (Grade # 43-CBS)

- i. Consists of coated ground wood free paper, printed or unprinted in sheets, shavings, guillotined books and cuttings a reasonable percentage of paper containing fine ground wood may be included.
- ii. Prohibitive materials
None permitted
- iii. Total Out throws plus prohibitive may not exceed....
2%

• **CEPI & ERPA:**

1. Unsold magazines – (European grade 1.06.01)

- i. Unsold magazines without glue (Pornographic magazines not permitted)
- ii. Non Paper Components may not exceed..... 1%
- iii. Total Unusable material may not exceed 3%

2. Mixed newspapers and magazines 2 (European grade 1.09)

- i. Consists of a mixture of newspapers and magazines containing a minimum of 60% of newspapers with or without glue (Pornographic magazines not permitted)
- ii. Non Paper Components..... None permitted
- iii. Total Unusable material may not exceed..... 0.25%

3. Mixed magazines and newspapers (European grade 1.10)

- i. Consists of a mixture of newspapers and magazines containing a minimum of 60% of magazines with or without glue (Pornographic magazines not permitted)
- ii. Non Paper Components may not exceed..... 0.6%
- iii. Total Unusable material shall not exceed..... 2%

4. Unsold newspapers (European grade 2.02)

- i. Unsold daily newspapers free from additional inserts or illustrated material coloured in the mass.
- ii. Non Paper Components
None permitted

- iii. Total Unusable material may not exceed..... 0.25%
5. **Sorted Office Paper (European grade 2.05)**
- i. Sorted Office paper may consist of paper, as typically generated by offices, containing primarily white and coloured ground wood free paper, free of unbleached fibre may include a small percentage of ground wood computer printout and facsimile paper.
- ii. Non Paper Components may not exceed..... 1%
- iii. Total Unusable material shall not exceed..... 3%
6. **Coloured wood free magazines (European grade 2.08)**
- i. Coated or uncoated magazines, white or coloured in the mass free from non-flexible covers, bindings, non-dispersible inks and adhesives, poster papers, labels or label trim. May include heavily printed circulars and coloured in the mass shavings. Containing a maximum of 10% mechanical pulp based papers, (Pornographic magazines not permitted).
- ii. Non Paper Components may not exceed..... 1%
- iii. Total Unusable material shall not exceed..... 2%
- iv. Prohibitive materials may not exceed...
½ of 1%
- v. Total Out throws plus prohibitive may not exceed....
2%

Parameters common to all grades

a) Moisture Content

Material should be packed air dry. Moisture content of 10% for Middle East/European Grades is deemed to be air dry. (For US origin material the moisture as per Scrap specification PS-2009 shall apply). Material with higher moisture will be accepted in exceptional cases with pro-rata reduction for the moisture beyond the specified limit.

b) Out throws/Paper & Board detrimental to production

Out throws shall be understood to be all papers that are so manufactured or treated or are in such form as to be unsuitable for consumption as the grade specified. These include:

- Bituminised Board
- Carbon Paper

- Parchment and grease proof paper
- Wet strength Paper
- Waxed Paper
- Brown packaging materials e.g. Kraft liner, and coloured paper

c) Prohibitive materials/Non Paper Components

The presence of prohibitive materials/non-paper components more than the specified limits causes damage to the equipment, interruptions to production, or reduce quantum of finished product and hence not permitted beyond the limits specified. The prohibitive material/non-paper components include:

- Metal
- Plastic and laminated material
- String, ropes
- Glass
- Textiles
- Wood
- Sand and building material
- Synthetic material
- Synthetic papers
- Pressure sensitive adhesives (PSA), binding glue, window envelopes
- Plastic foils
- Aluminium foils
- CDs/DVDs

Total unusable materials means Paper & board detrimental to production and Non-paper components together applicable for European grade.

d) Age of the Waste paper (Newspaper and Magazines)

The maximum age of the waste paper (Newspaper and Magazines) (post consumer to date of dispatch) should not be more than three months old.

e) Baling:

Each bale must be secured with sufficient number of bale ties drawn tight to ensure satisfactory loading/stuffing, unloading/de-stuffing and feeding.

Total weight of each bale..... 500 - 600 kgs
(Approx)

Average bale dimension.....60"x40"x30"

f) Origin:

The material shall be of **European / Middle East / US** origin as required by Purchaser during the each

procurement and vendor shall confirm the origin by relevant documents.

g) Loading / Stuffing into containers:

Material shall be loaded and transported in 40 ft. long closed containers preferably high cube. It shall be ensured that:

- Before loading/stuffing, ensure that the containers are in sound condition, free from damages and also free from odours and objectionable materials.
- Material shall be loaded such a way that de-stuffing from the container with forklift (fitted with 2.3 ft clamps) is easily possible. When two or more grades are included in the same shipment, units of each grade should be kept together in a separate part of container.
- Material must be loaded in a matter that it will minimize shifting and breakage i.e. width wise to enable easy unloading using forklifts.

ANNEXURE-II**VENDOR EMPANELMENT FORMAT**

S. No.	PARTICULARS	DETAILS
1	(a) Name and address of Applicant Year of Establishment	
	(b) Please specify whether you are: Supplier/Trader of Manufactured Products.	
	(c) Name of contact person :	
	(d) Telephone No.	
	(e) Fax No.	
	(f) E-mail id :	
	(h) Company Profile:	
	Attach supporting documents such as company brochures etc.	Yes/No
	(i) Export Value (in Rs.cr.) in the last three years Year (Units) (Value in Rs. Crs) 2010-11 2011-12 2012-13	
	(j) Copies of B/L in support of exports of the item undertaken by supplier :	Attached/Not attached
	(k) All terms and conditions specified in EOI	Accepted/Not Accepted
2	Has the company been black listed/banned by any Government Undertaking/Trading Organizations from participating in any tenders for supply of Manufactured Products?	Yes/No
3	Whether blacklisted / banned on the date of application.	Yes/No
4	Credit Rating D&B Report or reports from S&P, Moody, Fitch, Crisil.	Yes/No
5	List of Items proposed to be supplied.	Please mention Category and items.

Certified that the above information is true

Dated:

Signatures:

Name &

Designation:

Place:

Company Seal: