

THE STATE TRADING CORPORATION OF INDIA LTD. : NEW DELHI
PERSONNEL DIVISION
(I.R. DIVISION)

12th January, 2011

C I R C U L A R No.IR:06/2011

Sub: **Wearing of Uniform**

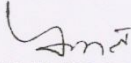
Attention is invited to various Circulars issued on the subject wherein all staff members have been advised to attend office in proper uniform. With a view to inculcate the sense of discipline, it is reiterated that the employees have to present themselves in the following uniform as mentioned here under:-

Gents : **Summer** : White shirt, Grey Trousers & Black Shoes
Winter : Dark Grey Coat/Pullover & Black Shoes

Ladies : **Summer** : Light Yellow Silk Saree with Dark Brown Border or
Business Suit (White Shirt & Grey Trousers)
& Black Shoes/Sandle
Winter : Dark Grey Coat/ Cardigan

The staff members are required to attend office while on duty in the prescribed uniform.

All Divisional Heads are requested to ensure strict compliance of the aforesaid.


(P.K. NAGPAL)
CHIEF MANAGER(PERS.)

- Exe. Secy. to CMD
- Secy. to all Directors/CVO
- PS to all CGMs
- DGM(Fin.)-(A&E)
- All BMs
- SG. Fed. of STCEUs, New Delhi
- SG, Fed. of STCOAs, New Delhi
- SG, Fed. of STC SC/ST Employees Association
- Internal Audit Division
- Secy. Cell