

**THE STATE TRADING CORPORATION OF INDIA LTD: NEW DELHI**

Date: May 11<sup>th</sup>, 2016

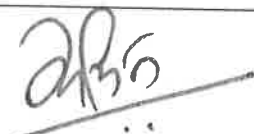
**Circular No. IR/20/2016**

Ref: Circular No. IR/06/1999 dated 16.03.1999  
 Circular No. IR/39/2000 dated 18.12.2000  
 Circular No. IR/39/2006 dated 31.10.2006  
 Office Order No. IR/09/2009 dated 02.04.2009

**Sub: REVISION IN RATES OF REIMBURSEMENT OF EXPENSES INCURRED ON TRANSFER OF PERSONAL EFFECTS AND PERSONAL VEHICLE ON TRANSFER.**

In partial modification of the above circulars, it has been decided to revise the rates of reimbursement of expenses incurred upon shifting of personal effects and personal vehicle to transferee Managers to the extent as given under:

<b>A. Charges for transfer of personal house hold effects</b>				
<b>Existing</b>		<b>Revised</b>		
DGM & above	Four Wheeler wagon or 6000 kgs in one double container by rail/road and the charges to be reimbursed shall be restricted to the fare being charged by the container corporation of India.	Managers	By Train	Proposed Rate Per Km for transport by Road (Rs per Km) from:
			6000 Kgs Qty of Personal house hold effects by goods train or one double container	X & Y Class cities*
AM to Chief Manager	Four Wheeler wagon or 6000 kgs in one single container by rail/road and the charges to be reimbursed shall be restricted to the fare being charged by the container corporation of India.			30/- (Rs.0.005 per Kg per Km)
<b>B. Charges for Transporting Conveyance</b>				
<b>Existing</b>		<b>Revised</b>		
Actual expenses limited to prescribed rates or expenditure on transportation		i) In an event car is transported by Road, the reimbursement shall be restricted to the one fourth of the entitled ceiling of reimbursement of charges incurred on transfer of personal house hold effects by road.		



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<p>by the passenger train or rail , whichever is less</p>	<p>ii) In an event car is transported by train, the expenses incurred shall be restricted to prescribed rates of passenger or rail whichever is less.</p>
	<p>iii) In an event car is sent under its own propulsion, the reimbursement shall be restricted to the one fourth of the entitled ceiling of reimbursement of charges incurred on transfer of personal household effects by road. In such cases the employee will not be entitled for separate fare by his /her entitled class irrespective whether he /she travels in the same vehicle or otherwise. No travelling allowance shall be admissible if family of the employee is travelling in the car on its own propulsion. However, appropriate travelling allowance will be admissible for the family, if they travel otherwise than by the conveyance being transported under its own propulsion.</p>

2. The effective date of implementation of the aforesaid is the date of issue of this circular. However, all pending cases shall be regulated as per provisions of this circular. The other terms and conditions stipulated in the above referred circulars shall remain unchanged.

3. All admissible Government levies like Octroi, Toll Tax, Service Tax, etc if borne by an employee on account of transfer of personal household goods and conveyance, shall be reimbursed subject to production of receipt/invoice of such expense.

This issues with approval of Competent Authority.

  
M-05.16

(SAMIT MOHAPATRA)  
GENERAL MANAGER (PERS.)

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