

THE STATE TRADING CORPORATION OF INDIA LTD: NEW DELHI

(INDUSTRIAL RELATIONS GROUP)

November 30, 2012

CIRCULAR No.IR/32/2012

Sub : Revision of Hotel Entitlement, DA Rates and Meal Allowance on official tour.

The Competent Authority has accorded approval to revise Hotel Entitlement, DA Rates/ Meal Allowance for managers and staff with immediate effect as under:-

I. Hotel Entitlement on official tour:

Level	Existing Tariff (Plus Taxes)	Revised Tariff (Plus Taxes) for X & Y class cities*
CMD/Directors/CVO	Rs.16,000/-	Actuals
CGMs/GMs	Rs.9,500/-	Rs.10,450/-
JT.GMs	Rs.8,000/-	Rs. 8,800/-
DGMs/CMs/Mngrs	Rs.5,500/-	Rs. 6,050/-
DMs/AMs/SOM-II	Rs.3,400/-	Rs. 3,740/-

FOR STAFF

SOM-I/OMs	Rs.1,700/-	Rs.1870/-
All other Staff	Rs.1,000/-	Rs.1100/-

II. DA Rates/Meal allowance on official tour:

Level	Existing	Revised	Existing	Revised	Existing	Revised
	Maximum limit for actual meal charges at hotel of stay supported by vouchers	Maximum limit for meal allowance supported by vouchers	Meal charges in other cases (staying in empanelled hotel but having meals outside	Meal allowance in other cases without vouchers	All inclusive Allowance (not staying in empanelled hotel but making their own arrangements for stay & meals)	All inclusive allowance for making own arrangement for stay and meal.
	For X & Y class cities.*		For X & Y class cities.*		For X & Y class cities.*	
CMD/Directors/CVO	Actuals	Actuals	Rs.525/-	Rs.630/-	Rs.3000/-	No change
CGMs/GMs	Rs.720/-	Rs.790/-	Rs.450/-	Rs.540/-	Rs.2250/-	-do-
JT.GMs	Rs.690/-	Rs.760/-	Rs.415/-	Rs.500/-	Rs.2100/-	-do-
DGMs/CMs/Mngrs	Rs.650/-	Rs.715/-	Rs.375/-	Rs.450/-	Rs.1950/-	-do-
DMs/AMs/SOM-II	Rs.570/-	Rs.630/-	Rs.300/-	Rs.360/-	Rs.1500/-	-do-

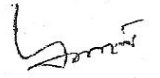
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FOR STAFF

SOM-I/OMs	Rs.300/-	Rs.330/-	Rs.200/-	Rs.240/-	Rs.1050/-	No change
All other Staff	Rs.170/-	Rs.190/-	Rs.150/-	Rs.180/-	Rs. 750/-	-do-

All other terms and conditions on the subject shall remain unchanged.

*for Z class cities, the entitlement would be 80% of the X & Y class cities.



(P.K. NAGPAL)

DY. GENERAL MANAGER (PERS.)

- Exe. Secy. to CMD
- Exe. Secys. to Director/CVO
- PS to All CGMs
- JGM(Fin.)(A&E)
- All BMs
- SG, Fed. Of STCEUs, New Delhi
- SG, Fed. Of STCOAs, New Delhi
- SG, All India Fed. Of STC SC/ST Emp. Association, New Delhi
- Internal Audit Division
- Secy. Cell
- Notice Board