

**THE STATE TRADING CORPORATION OF INDIA LTD.,  
NILHAT HOUSE, 9<sup>TH</sup> FLOOR, 11, R.N. MUKHERJEE ROAD,  
KOLKATA-700 001.**

**OFFICE PHONE NO. : (033) 4410 3644.**

No. : STC/KOL/GAD/SOF/2018/01

Date : 23/10/2018

Bid Closing Date / Time : 09/11/2018 (10.30 hrs.)

Bid Opening Date / Time : 09/11/2018 (11.00 hrs.)

**NOTICE INVITING QUOTATIONS FOR SALE OF OFFICE  
FURNITURE LIKE CHAIRS, TABLES, ALMIRAH ETC. ON "AS IS  
WHERE IS BASIS" AGAINST "ADVANCE PAYMENT"**

The State Trading Corporation of India (STC) at Nilhat House, 9<sup>th</sup> Floor, 11, R.N. Mukherjee Road, Kolkata 700 001 invites quotations from established and reputed agencies/firms/contractors/Sole proprietorship for disposal of old Office furniture and equipments like Chairs, Tables, Almirah etc. from its Office premises "as is where is basis" against "advance payment". The details of Office Equipments and Furniture to be disposed off are as under :-

SL. NO.	NAME OF ITEM	QTY. FOR DISPOSAL
1.	Wooden Chair	81 Pcs.
2.	Revolving Chair	5 Pcs.
3.	Folding Chair	7 Pcs.
4.	Sofa (One Seater)	30 Pcs.
5.	Steel / Iron Almirah	50 Pcs.
6.	Wooden Table	29 Pcs.
7.	Table (Big Size)	2 Pcs.
8.	Filing Cabinets-Steel/Wooden	30 Pcs.
9.	Wooden bench	2 Pcs.
10.	Plastic Syntex tank/Water drum	1 Pc.
11.	Fire Extinguisher	9 Pcs.
12.	Iron Safe Locker	1 pc.

(Note-1. : The bidder has to submit quotation for the entire quantity). Any offer for the part quantity will be rejected.

Note-2. : The sale is on "as is where is basis". The successful bidder to make arrangement for lifting the items from Office premises of STC at their own cost and expenses.

- a) The prospective bidder shall be a Company/Firm/Sole Proprietor specialized in dealing with sale and purchase of office equipments, furniture etc.
- b) Bidder must have valid GST Registration and copy of same should be attached with quotations.
- c) The bidder must have obtained valid Permanent Account Number (PAN) under the Income Tax Act, 1961 and copy of same should be attached.
- d) **Payment** : The successful bidder should deposit the amount in advance with STC before lifting the office equipments and furniture. STC has right to refuse delivery to the successful bidder if payment is not received in advance. The successful bidder has expressly agreed to lift the office furniture and equipments on "As is where basis is".

Bid Security of Rs.5,000/- (Interest free) in the form of Demand Draft/Pay Order/Banker's Cheque in favour of "The State Trading Corporation of India Ltd., Kolkata", shall be deposited with the quotation. The Bid Security of unsuccessful Bidder will be returned after completion of the quotation process on request. The Bid Security of successful Bidder shall be refunded upon completion of job.

- f) The bidder shall sign and stamp each page of the Tender document and all other enclosures appended to it as a token of having read and understood the terms and conditions contained therein.
- g). The tender forms shall be rejected if it is not complete in any aspect.
- h) The successful bidder (H1) would be awarded the contract and H1 bidder to lift the office furniture like – table, chairs, drawers, cupboards, wooden racks as is where is basis against advance payment within a week of award of contract. In case of failure STC has the right to forfeit the security deposit or any other deposit of H1 bidder lying with STC. In that eventuality STC can award the contract H2 bidder as per STC discretion and so on. In case of failure or default on H2 bidder the contract will be awarded to H3 as per above procedures. Otherwise, STC has discretion of canceling the tender
- i) It is expressly agreed that the successful bidder has properly inspected and fully satisfied with the conditions of office furniture / equipments before lifting. No complain will be entertained during the lifting and after lifting of furniture.



- j) The bidder should take all possible care for safety and security of the office premises / lifts / its surroundings while lifting the official furniture. In case of any damage to the premises / lifts / surroundings he will be responsible and appropriate cost would be recovered.
- k) The successful bidder would employ all the labourers required for lifting the office furniture equipments from Office premises and make arrangement for transportation as the sale is on "as is where basis is".

## **2). Obligation to Rules :**

It is obligatory on the part of the successful bidder to abide by all the relevant Central, State & Local statutory laws and rules and STC will not be responsible for any dispute arising out of non-compliance of any of such laws and regulations.

## **3). Lifting :**

The successful bidder to lift the office equipments and furniture within 7 days of award of tender against advance payment and "as is where is basis". STC has right to forfeit the EMD or any other dues of the successful bidder in case of failure to abide by the condition.

## **4). Other Terms and Conditions :**

- a. Intending parties may visit the site at Nilhat House, 9<sup>th</sup> Floor, 11, R.N. Mukherjee Road, Kolkata 700 001 during office hours from 24<sup>th</sup> October, 2018 to 7<sup>th</sup> November, 2018 (10.00 A.M. - 4.00 P.M.) for inspection, if any.
- b. All associated activities required for obtaining necessary clearance, permissions, approvals, all licenses from the local bodies, etc required for execution of this work shall be the responsibility of the successful bidder.
- c. During execution of the lifting the entire premises have to be kept clean and free from any obstructions, all the debris and surplus materials shall be removed from the work site as soon as works are completed.
- d. STC reserve the right to reject any or all tenders without assigning any reason. The decision of STC in this regard shall be final.
- e. The rates of the successful bidder will be valid for 1(One) month from the date of issue of letter of acceptance. STC has the discretion to ask for extension for validity if required.

- f. The bidder should have operating in or around Kolkata and the complete details including telephone number for the same must be provided.
- g. The agency during the operation would exercise all measures/safeguards/precautions etc. to ensure safety & security of officials and occupants of the apartments.
- h. Any quotation received by Fax/Courier/Speed Post etc. shall be rejected.
- i. The tender is subject to policy of STC's Management issued from time to time.
- j. STC has discretion to call for further documents / details / information, if required.
- k. STC reserves the right to reject the bid/quotation if same does not confirm to tender conditions.

#### **5). JURISDICTION :**

The Contract / PO shall be governed by the Law of India for the time being in force. The Courts of Kolkata shall only have jurisdiction to deal with and decide any legal issue or dispute arising out of this contract.

#### **6). VALIDITY & OPENING OF TENDER :**

The bidders are requested to submit their quotations duly sealed and stamped in the Tender Box placed near the Reception at STC of India Ltd., 9<sup>th</sup> Floor, "Nilhat House", Kolkata-700 001.

The tender closing time and date is 9<sup>th</sup> November, 2018 (11.00 hrs.) and the tender would be opened in presence of all the bidders on 9<sup>th</sup> November, 2018 (11.30 hrs.).

7) Please visit website : <https://stclimited.co.in>, <https://eprocure.gov.in> / [epublish/app](#) on regular basis for updates and amendments, if any, about the tender.

8) Please contact OFFICE PHONE NO. : (033) 4410 3644 and following official Mr. Rohit Kumar at M. No.90077 83050 and Mr. C.R. Das, M. No.98746 24272 for clarifications and office visit during Office hours only.

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Annexure-I

PRICE BID

1. Name of the Bidder :
2. Address of the Bidder :
3. Contact person with Mobile No. :
- 4.

Quotation in Lump sum (In Rs.):	Quoted Price (In Rs.) :
	Applicable Tax (In Rs.) :
	TOTAL Rs.

(Signature of Authorized Signatory with date, seal & stamp)

**UNDERTAKING**

Date :

We, hereby undertake and declare that the Quotation submitted by us is in conformity with the terms and conditions laid down in the tender documents.

(Name & Signature with stamp & seal of  
Authorized Signatory)

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