

State Trading Corporation of India Ltd.

Office of the Deputy General Manger (Elect.) (Electrical)

**(Application For Purchase of Tender)**

1. **TN No. and opening Date** : TN-- ...../ Dt.
2. **Name of the Contract / Work** :- Supply of mechanical seal and other spares make KBL along with, Commissioning and Testing thereafter, of the total 04 Nos. pumps (03 Nos. of pump RKB 40/20 L( 3& 6 STAGE), 01 No. pump RKB 125/27M ( 5 SATGE) as per IS standards ,at Jawahar Vyapar Bhawan, STC( I) Ltd. Delhi
3. **Name and Address of the Firm** : .....  
.....
4. **Copy of past work orders** Enclosed : Yes/No (Copies Enclosed)
5. **Annual turnover of any one year during last 03 years**  
Enclosed : Yes/No (Value Rs.....)
6. **Service tax No.** : .....
7. **PAN No.** :-.....
8. **TIN No.** :-.....
9. **Satisfactory performance certificate** :

Name and Signature of Contractor

The application has been examined and the status is as under:-

- A. Copies of old order executed : Yes/No
  - B. Average annual turnover of any year during last three years : Yes/No ( Rs.....)
  - C. Other required documents : Yes/No/NA
- Tender be issued to the Firm : Yes/No

Or

Firm does not qualify to Purchase Tender

Deputy General Manager  
STC(I) Ltd.

Chief Manager  
STC(I) Ltd

Deputy Manager  
STC(I) Ltd

Office Of The Deputy General Manger (Elect.) (Electrical)

State Trading Corporation of India Ltd

TENDER SPECIFICATIONS

**1. Tender document for:** - Supply of mechanical seal and other spares, make KBL along with, Commissioning and Testing thereafter, of the total 04 Nos. pumps (03 Nos. of pump RKB 40/20 L( 3& 6 STAGE),01 No. pump RKB 125/27M ( 5 SATGE) as per IS standards ,at Jawahar Vyapar Bhawan, STC( I) Ltd. Delhi

**2. Office of issue** :Deputy General Manger (Elect.).  
BP& M Division, STC(I) Ltd. Delhi

**3. Tender Specification No.** : TN – .....

**4. Tender cost** : **Rs. 500.00** (Rs. Five Hundred Only)

**5.Last Date of issue of tender from STC** 22/07 /13 up to 5: 00 P.M

**6. Date and time of receipt**

**of tender** : 23/07/13 up to 3:00 P.M.

**7. Date and time of opening**

**of tender** : 23/07/13 at 3.30 P.M.

**8. Venue of opening** : Office of Deputy General Manger (Elect.).

**9. Amount of earnest money**

**to be deposited** : **Rs. 10,600.00** ( Rs.Ten Thousand Six Hundred Only)

For participation in the above tender, the bidder has to submit the attested photocopies of the documents required in the PQR at the time of bidding. This tender document contains:

1. General conditions of contract.
2. Scope of Supply & work, Specification and Schedule of the Material Needed
3. Price Bid format, Pre Qualifying Requirement ( PQR) criteria

Tender Document Sold to:- .....

Deputy General Manger (Elect.)  
State Trading Corporation of India Ltd..

**INSTRUCTION TO BIDDERS:-**

0.0 DEFINITION: - The term 'Corporation' wherever appearing in this specification would mean State Trading Corporation of India Ltd. and shall include the person authorized to place an order this specification.

**1.0 PREPARTION OF TENDER:-**

1.01 Before submission of the tender, the Bidders are requested to have themselves fully conversant with the technical specification, nature of work, the site conditions and general conditions of contract etc., so that, no ambiguity arises at a later date in this respect. They may visit at site for seeing the actual working conditions and the nature of work.

1.02 Only such firms need to submit tender who do meet with the eligibility criteria laid down in the tender as well as have to produce satisfactory evidence that they fulfil the requirement of Pre-qualifying criteria.

1.03 The Corporation reserves the right to revise or amend the tender documents prior to the date notified for opening to the tenders & also the right to postpone the date for presentation and opening of tender without assigning any reason.

1.04 The terminated/debarred/ Black listed bidders from any Govt./Semi Govt./Private /PSUs/MNC etc. are not allowed to participate in the tender. The bidder has to produce self-attested certificate in this regard. If the Bidder deliberately gives wrong information in his tender, is liable to rejection at any stage and the security deposit and/or EMD/ Dues to STC shall be forfeited

1.06 Tender document are not transferable.

1.07 Not more than one tender for a work will be submitted by one contractor or one firm of contractor.

1.08 The Corporation shall not be liable for expenses incurred by the Bidder in the preparation of the tender whether this tender is accepted or not.

1.09 All pages of tender documents, addition, alternations and over writing in the tender must be clearly initialled by the signatory of the tender.

1.10 Successful L-1 bidder shall be decided on the basis of total amount of quoted rates of price bids section

1.11 Telegraphic tenders are liable to be rejected.

1.12 Tender shall be submitted in forms attached here to, the complete schedules shall be considered as part of the contract documents in the case of successful tenders.

1.13 In case when tender is to be furnished in two parts i.e. PART-I & PART-II; both parts in separate envelopes shall be submitted together. The first envelope super scribed "Part-I Technical and commercial Bid" should contain Technical and Commercial details (Section-I) accompanied with details of EMD (i.e. DD/Original Bankers cheque Receipt) and second envelope be super scribed as Price Bid ,should contain "Part-II Price Bid" only.. Both these envelopes containing part-I and II should further be placed in one bigger size envelope (Main Envelop).

1.14 The part-I i.e. Techno-commercial Bid will be opened on the scheduled due date and time of opening the presence of representatives of participation firms who choose to be present. Late received offers.

1.15 The bidder who's Part-I bids have been found Techno- Commercially acceptable clearly on the specified date, shall be intimated later on. Price bid shall be opened on the scheduled due date and time of opening in the presence of representatives of successful firms ( in Part I ) who choose to be present.

1.16 The Tender shall be containing the name, residence and place of business of persons submitting the tender. All signatures shall be dated.

1.17 The tenders should be dropped in the designated tender box placed at the reception of State Trading Corporation of India Ltd. Manual handing over of the tender shall not be entertained.

1.18 The tender copy can be downloaded from [www.stc.co.in](http://www.stc.co.in) . The tender copy downloaded from the website should be accompanied with tender cost and EMD at the time of tender filing.

## **2.0 EARNEST MONEY:-**

2.01 Before submitting the tender, the Bidder shall deposit an amount as indicated on cover page as earnest money in crossed bank draft / Bankers Cheque payable to the State Trading Corporation of India Ltd payable at New Delhi. The earnest Money should be enclosed with tender.

2.02 Any tender not accompanied with EMD amount are liable for rejection.

2.03 In case of unsuccessful tender the earnest money will be refundable on application.

2.04 Request for adjustment/appropriation of earnest money/deposits if any already lying with the Corporation in connection with some other tender/orders/works shall not be entertained.

2.05 No interest shall be payable on earnest money deposits.

### **3.0 GENERAL:-**

3.01 Purchase of tender document by the bidder is essential for participation in the tender. The tender /NIT specification is non-transferable.

3.02 The Bidder shall treat the details of specification and other tender documents as private and confidential and they shall not be reproduced anywhere without the written authorization of the Corporation.

3.03 The Corporation does not bind itself to accept, the lowest or any tender and will not assign any reason(s) for the rejection of any tender or a part thereof.

3.04 Direct or indirect canvassing on the part of the Bidder or their representatives will disqualify their bid.

3.05 The fact of a tender to the Corporation shall be deemed to constitute an agreement between the Bidder and the Corporation where by each tender shall remain open for acceptance by the Corporation. The Bidder shall agree neither to withdraw his offer nor to impair or derogate if the Bidder be notified during the period of validity of tender that his tender is accepted by the Corporation, he shall be bound by their terms of agreement constituted by his tender and such acceptance thereof by the Corporation until a formal contract of the same has been executed between him and the Corporation in replacement of such agreement.

### **4.0 RECEIPT AND OPENING OF TENDERS:-**

4.01 The tender shall be opened at the said venue and on the specified time and date in the presence of such Bidders or their representative (s), who wishes to present at the time. Late received tenders are liable to be rejected.

4.03 If the dates specified for receipt and opening of tenders be declared as public holiday due to any reason, the tenders shall be received and opened on the day on which office re-opens after such holiday (s) in the manner as stated in aforesaid clauses without any notification.

### **5.0 DEVIATIONS:-**

5.01 Deviation from the specification and general conditions of contract shall not be acceptable. **Conditional tenders are liable to be rejected.**

## **6.0 DOCUMENTS TO ACCOMPANY THE TENDERS:-**

6.01 Part-I envelop deals with technical and commercial particulars and performance. The Bidder shall furnish all required documents as prescribed in the prequalifying requirement (PQR). STC may ask the bidder to produce original documents, for verification of the documents submitted by him. The bidder shall submit other documents, given to him with the tender copy (except Price bid) with part I duly signed, acknowledging his acceptance to the terms and conditions of Corporation.

6.02 Part-II envelop shall contain only the part-II "Price Bid Section. The successful bidders in techno commercial evaluation shall be intimated by the Corporation.

## **7.0 VALIDITY OF TENDER:-**

The bid shall remain open for 120 days which will reckon from the date of opening of technical bid. During this period the bidder shall not be allowed to withdraw or amend or impair or derogate his offer and Earnest money deposited shall not be withdrawn within this period.

**8.01 CANVASSING:-** No Bidder shall canvas any, Corporation official or the Engineer with respect to his or other tender. Contravention of the condition will invoke in rejection of the tender.

## **9.0 ISSUE OF TENDER DOCUMENT:-**

9.03 The Tenders shall be issued to those applicants who fulfil the Pre-Qualifying Requirements attached.

Dy. General Manger (Elect.)  
State Trading Corporation of India Ltd.

## Scope of Supply & work

## Annexure -2

**1.0** The contractor shall supply the material make KBL (Kirloskar Brothers Ltd.) for which the firm shall submit original bill / VAT receipts for verification of purchase from M/s KBL or from the authorized dealer of the firm KBL . No other make shall be accepted. Supply of the material shall include Delivery, F.O .R, destination STC Site, (Including Assembly, Packing, Inland Transportation and Transit Insurance, unloading, storage handling etc.). The firm shall have to offer the inspection of the material before delivery to the site. The expenditure for testing during the inspection shall be borne by the firm. Inspection of the material shall be carried by the STC Official, after intimation from the firm.

**2.0** The list of the spare needed is placed in the annexure -3 (Specification and Schedule of the Material Needed).It is to be mentioned here that the list is the most possible approximation at our end .The Items though not specifically mentioned but needed to make the PUMPs installation complete are also to be furnished by the firm free of cost unless otherwise specifically mentioned under exclusions.

**3.0** The defective (dismantled) material shall be the property of the Contractor

**4.0** The firm shall carry out the replacement of defective parts as per the standard practices in the industry along with ,Commissioning and Testing thereafter , of the total 04 Nos. pumps (03 Nos. of pump RKB 40/20 L( 3& 6 STAGE), 01 No. pump RKB 125/27M ( 5 SATGE) necessary as per the IS standards ,to the satisfaction of site in charge. The testing of the pumps shall be get verified from STC. The testing report should be signed by the firm and the testing agency jointly. All mechanical works are in firm's scope.

The details of the pumps are as below:-

Sr.No.	Pump description	Purpose
1.	89.37 kw, Size 125 x 150 mm , make Kirloskar Brothers Ltd. , Model RKB125/27 4S ( 5 STAGE), Sr. No. 1290388079	Sprinkler Diesel engine Pump
2.	10.85 kw, size 40 x 50 mm ,speed 2900 rpm, Sr. No. 11320050050, make Kirloskar Brothers Ltd.,Type RKB/40/12L /6ST	23 rd floor Domestic tank
3.	Pump -12 , make Kirloskar Brothers Ltd., Type RKB/40/12L /6ST	23 rd floor Flushing tank
4.	5.290 kw, size 40 x 50 mm ,speed 2900 rpm, Sr. No. 11317050045, make Kirloskar Brothers Ltd., Type RKB/40/12L/3S, HEAD 68 m, Discharge 18.00 m3/hr	10 th floor Flushing tank

**5.0 Consumable:-**The consumables like waste cloth/ cotton, detergent powder, petrol, insulating varnish, kerosene oil, plaster of Paris, oil paper, oilpaper, emery paper, caustic flux etc. shall be arranged by the contractor at his own cost.

**6.00 Safe Custody of Equipment: and material**

The firm shall be solely responsible for safe custody of material at their works from the date of start of the work to the date of hand over to STC. The firm shall keep adequate care of equipment at his works and any damages or loss due to theft, fire, flood, riots etc. shall be on contractors account.

**7.00 Guarantee:-**

The firm shall guarantee satisfactory performance in respect of workmanship and material for a period of 12 months from the date of final hand over of the Pump. If any of the Pumps fails within the guarantee period due to any reason then the firm will be fully responsible to get it repaired again at his own cost at the time of intimation. If the fault is not rectified up to 05 days, the guarantee period shall be extended for double of the actual period of halt

**8.0 Completion Period of the Work:-**

The pumps have to be made operative as per technical specification within a period of **60** days from the date of placing L.O.I. to the firm. (Letter of intent). A penalty of 1% (one per cent) per day shall be levied for the delay in total execution time amounting up to maximum total of 10% of the contract value. STC shall be at liberty to impose any amount of penalty if the delay amount exceeds maximum limit.

**9.0 Payment terms: -** 100 % payment to the firm shall be done after completing the work as to the satisfaction to the site in-charge. Necessary statutory deductions shall be made before release of final payment.

**10.0 ACCEPTANCE OF THE ORDER: -**

The acceptance of the order shall be conveyed to the order placing authority within 07 days of receipt of the order failing which it will be presumed that the terms and conditions incorporated in the order have been accepted by the contractor and it will be deemed as the agreement between the contractor and STC.

**11.01** The order placed under these specifications shall be governed by terms and conditions as incorporated in this section of the specifications and as given in the 'Work order' and it's Annexure (s). The terms and conditions specified laws in this section if differ from the terms as indicated in the work order and its Annexure(s), the later shall prevail. The contract shall for all purpose be constructed according to the laws of India and final decision thereon given by Chief General Manager (P&A) shall be binding on the party.



**12.0 SECURITY DEPOSIT: -**

12.1 10 % amount of the bills shall be deducted as security amount which may be released after one year defect liability / performance guarantee period as per NIT terms.

12.2 No interest shall be payable on such deposit.

**13.0 FORCE MAJEURE CONDITIONS: -**

13.1 If at any time during the currency of contract the performance in whole or in part is prevented or delayed or the contractor is not able to arrange execution of the work due to reasons of any war, hostility, acts of public enemy, civil commotion, sabotage, fire, floods, explosion, epidemics, quarantine, restrictions, strikes, lock outs or acts of god (here in after referred to as event) then provided a notice and adequate proof of execution / performance of work having suffered on account of these events is given within 24 hours from the hour of occurrence and further in case of strike / labour dispute prolongs beyond a period of 48 hours, the contractor shall immediately inform to the STC. STC reserves the right to get the work done from any other agency at the risk & cost of the contractor.

**14.0** It is to be ensured that at least minimum wages shall be paid by the contractor to his employees as applicable by Govt. of Delhi. STC shall not be responsible in any manner for any Act or Omission of the workers engaged by the contractor. No claim in this regard shall be entertained by STC. If by virtue of any law in force, STC is made to pay any amount by way of penalty / damage / fine etc. STC shall recover the amount so paid along with other expenses incurred by STC to defend such cases. It is sole responsibility of the contractor to get his workmen insured under workmen compensation Act & Rules, while at work, as required by relevant rules and regulations of workmen compensation and shall pay compensation, as per Act and provision / rules made there under. Contractor shall submit ID proof of each employee duly verified by him. Contractor shall be solely responsible to obtain and abide by all necessary licenses / permissions from the concerned authorities as required under the various Labour laws, legislations including Labour license from the competent authority under the Contract Labour (Regulation and Abolition) Act, 1970.

**15.03** Supervision, control and regulation of condition of the workmen engaged by the contractor shall be his responsibility and STC will have no direct connection with the workers of the contractor.

**16.00 SAFETY DEVICES: -**

The contractor shall provide all the required safety appliances to the workers / staff as may be warranted for safety of the workers during the course of the work. Safety devices like Safety belt, Safety Helmet, Safety Shoes, Ear protector, welding glass, welding gloves, Asbestos gloves etc. shall be provided for use by workers during work.

The contractor shall provide personal protective equipment conforming to the IS mentioned below -

- (a) Safety helmets conforming to IS-2925: 1984
- (b) Safety Belts conforming to IS-3521: 1983
- (c) Eye and face protection devices conforming to IS-8520:1977 and IS-8940:1978
- (d) Hand and body protection devices conforming to
  - (1) IS-2573: 1975
  - (2) IS-6994: 1973
  - (3) IS-8807: 1978 (4) IS-8519: 1977

**17.0 LIABILITY FOR DAMAGES: -**

**17.01** If due to contractor's negligence and / or non-observance of safety and other precautions, any accident / injury occurs to any other person / public, the contractor shall have to pay necessary compensation & other expenses, if so decided by the statutory authorities under labour laws and / or rules made therein force from time to time without any liability on STC.

**17.02** If due to contractor's negligence and/ or non-observance of safety precautions, damage to STC property and personnel's occur, the same will be recovered from the running bill of the contractor or from his security deposit. STC will not be liable at any stage on these accounts.

**18.00 WITH HOLDING PAYMENT:-**

STC may with hold the whole or part of any payment for work claimed by the contractor, which in the opinion of the order placing authority is necessary to protect himself from loss on account of:

-

- A. Defective work not remedied or guarantees not met.
- B. Claims filed against the contractor.
- C. Failure of the contractor to make due payment for material or labour employed by him.
- D. Damage to another contractors/ Corporation property.
- E. Insufficient / Unsatisfactory progress.

When grounds for withholding of payment are removed, to the satisfaction of Engineer in charge /order placing authority the payment of the amount due to the contractor shall be arranged by the Corporation.

**19.00 REGARDING PERSONNEL OF CONTRACTOR: -**

**19.01** The Engineer-in-charge shall be at liberty to object to the supervisor or any person employed by the contractor for execution of the work who commits misconduct or be incompetent, or negligent and the contractor shall remove the person so objected by Engineer-in-charge or on notice in writing requiring him to do so and shall provide in his place competent supervisor/person at the contractor's expenses for execution of the work.

**20.0** Contractor/ his representative / supervisor shall abide by all general rules and regulations in force on the site and to any special conditions imposed by the local administration. The general discipline of the plant shall be maintained.

**21.0 TERMINATION OF CONTRACT: -**

STC reserve the right to cancel the contract at any moment without assigning any reason, in case, the contractor fails to carry out work satisfactorily under this contract STC at its discretion can get the work done by another party(s) at the risk and cost of contractor without prejudice to the STC's right under the terms & conditions of this contract and any extra expenditure involved in this regard shall be recovered from the contractor.

Deputy General Manager (Elect.)  
STC of India Ltd., New Delhi

**Specification and Schedule of the Material Needed**

**Annexure -3**

**(A) Spare Needed for 03 Nos. of pump RKB 40/20 L( 3& 6 STAGE)**

<b>Sr. No.</b>	<b>Description, PART No.</b>	<b>MOC</b>	<b>UNIT</b>	<b>Qty. Required</b>
1.	Wear ring, 190	C.I.	No	6
2.	Sleeve (suction side),310	SS410	NO.	6
3.	Sleeve (delivery side), 310	SS410	NO.	6
4.	Shaft (3 stage),180	SS410	NOS	1
5.	Shaft (6 stage), 180	SS410	NOS	2
6.	Set of O ring (3 stage), SSOR1	NITRILE RUBBER	SET	1
7.	Set of O ring (6 stage) SSOR1	NITRILE RUBBER	Set	1
8.	Mechanical Seal		No.	6

**(B) Spares Needed for 01 No. pump RKB 125/27M ( 5 SATGE)**

<b>Sr. No.</b>	<b>Description, PART No.</b>	<b>MOC</b>	<b>UNIT</b>	<b>Qty. Required</b>
1.	Wear ring, 190	C.I.	No	1
2.	Sleeve (suction side),310	SS410	NO.	1
3.	Sleeve (delivery side), 310	SS410	NO.	1
4.	Shaft ( 5 stage),180	SS410	NOS	1
6.	Set of O ring (5 stage), SSOR1	NITRILE RUBBER	SET	1
7.	Mechanical Seal		No.	2

Deputy General Manger (Elect.)  
State Trading Corporation of India Ltd..

**PRE QUALIFYING REQUIREMENT (PQR)**

**Annexure -4**

**Name of work-** Supply of mechanical seal and other spares , along with, Commissioning and Testing thereafter, of the total 04 Nos. pumps (03 Nos. of pump RKB 40/20 L( 3& 6 STAGE), 01 No. pump RKB 125/27M ( 5 SATGE) as per the IS standards ,at Jawahar Vyapar Bhawan, STC( I) Ltd. Delhi

Only those firms can participate, who possess the following pre- Qualifying Requirements and shall have to submit the necessary documents along with Tender document

**1.**The bidder should have experience of executing similar nature ( Pump repair )of job during last three years ( FY year 2009-10, 2010-11, 2011-12)

**2.**The bidder should be financially capable for execution of the work as per NIT specification. For this purpose annual average turnover in any one year during last three years should be equal to **6.0 Lacs** and is essentially required. for this purpose any one of the following documents may be submitted-

(i) Audited balance sheet of financial year.

**3.** Satisfactory performance certificate of the above experience of work executed should be signed by the officer not below the rank of Superintending Engineer / order placing authority of concerned organization.

**4.** The bidder should furnish copy of service tax registration, PAN No., TIN No.

Note:-The technical evaluation of the bids shall be done on the basis of above criterions. The offers of the bidder not fulfilling above conditions fully or partially are likely to be rejected.

Deputy General Manager  
State trading corporation of India Ltd.

## PRICE BID

Price bid for the works of Supply of mechanical seal and other spares make KBL ( as per list annexed ) , & testing, commissioning, of pumps thereafter of RKB 40/20L ( 3 & 6 STAGE)- 03 Nos. , RKB 125/27M ( 5 SATGE) -01 No. at Jawahar Vyapar Bhawan, STC( I) Ltd. New Delhi

Sr. No.	Item Description	Quantity	Amount(Rs.)
1.	Supply of material as per specification annexed including Excise duty, Cess CST ,VAT, Exit tax, Freight up to STC site Delhi , Transit Insurance and all other taxes and duties.	01 lot (Details as per schedule of Qty. Annexure-3	
2	Replacement of defective parts and Erection, testing, commissioning of the pumps thereafter	01 job ( As per Annexure-2)	
TOTAL			
Add: Service Tax on Sr. No. 2 only			
<b>GRAND TOTAL</b>			

Note:-1. The price comparison shall be done on the basis of Grand Total. The bidder is required to quote for the complete work. Bidder quoting for only one part of the above shall not be considered.

2. Prices should be quoted in the above format only.

3. We agree to carry out the works as per the specification at the rates quoted by us.

4. Our offer is valid for **120 days** from the date of tender opening.

5. The above rates are firm; service tax shall be **extra** & paid by STC on producing documentary proof of deposition.

Signature and seal of the bidder



