

**NOTICE INVITING “EXPRESSION OF INTEREST (EOI)”FROM REPUTED TEA  
MANUFACTURING FACTORIES LOCATED IN NILGIRIS REGION OF  
TAMILNADU**

**EOI NO: STC-BNG/TEA/DOM/PROCESS/2013-14/01**

CLOSING DATE & TIME: AT 1100 HRS (IST) ON 29.06.2013

OPENING DATE & TIME: AT 11:30 HRS (IST) ON 29.06.2013

The State Trading Corporation of India Ltd., (STC) is a Public Sector Undertaking under the Ministry of Commerce & Industry, Government of India, New Delhi, invites expression of Interest from reputed tea manufacturing factories located in the Nilgiris region of Tamil Nadu for undertaking Tea processing on behalf of STC

The EOIs invited for hiring of factories must reach the office of the undersigned at The State Trading Corporation of India Ltd., Flat No. GFC-263B/03, Sakthi Silver Crest Apartment, Dr. Ambedkar Road, Venkitapuram, Coimbatore – 641 025 on or before 1100 hrs IST 29.06.2013, which will be opened on the same day at 1130 hrs IST.

**SCOPE OF WORK**

1. Procurement of green leaf judiciously from small/marginal and other growers on behalf of STC
2. Processing/manufacturing of good quality of CTC tea from green leaf procured for STC.
3. As per advice of STC from time to time, transportation of manufactured CTC tea to various auction centers in South India including STC’s godown at Coimbatore. Teas manufactured by processor to be sold in different auction centers of South India in existing marking including the STC word. In auction Centre, seller to be processor as STC is not a seller member.
4. The duration of the agreement will be for 3 (Three) years subject to fore-close with a notice period of 3 (Three) months from either side provided both the parties agree to terminate the agreements, otherwise with penalty.

**TERMS AND CONDITIONS**

1. The processor will be paid all-inclusive (including Pre-Auction warehousing charges) fixed processing charges (Subject to TDS) on per kg basis of made tea produced on behalf of STC out of green leaf procured from growers.
2. The processor should give 24.80% out-turn (yield) of CTC tea of different grades excluding 0.20% of Tea Waste. STC shall advice processor time to time regarding the different grades of CTC tea to be manufactured by processor depending on market requirement.
3. The raw material, work-in-progress and finished goods will be insured at the cost of the processor in the factory as well as till finished goods reach either in pre-auction warehouse of STC’s godowns. Processor should also arrange to mark STC as beneficiary in Policy Cover
4. Selection of auction broker to be done by STC and brokerage also to be paid by STC
5. The processor should have sufficient godown space for storage.
6. The factory should have good infrastructure in location, land & building, new technology, machineries and trained manpower.
7. The factory should be managed by technical and professionally competent managers.

8. The processor shall be responsible for discharging all duties and responsibilities under various labour and other statutory enactments, PFA etc.
9. All other terms and conditions will be covered in the agreement.
10. Processor has to give a bank guarantee equivalent to 3 days production amounting to Rs. 10 to 15 lacs as security.
11. Green leaf price to be based on the final green leaf rate of any Govt. owned processing unit nearer to party's unit or a reputed processing unit which other processing units (of the particular area) are following. Green leaf price also subject to STC's minimum 4% Trade Margin (including 1% brokerage) of average sold value of tea in a particular month. Sold value to be calculated taking into consideration the auction centre of South India and other sales (if any).

### **MAINTENANCE OF RECORDS**

1. The factory shall maintain proper up to date records of procurement of green leaf, goods produced and dispatched to the auction centers. They shall submit a daily statement of the above mentioned details on a daily basis to STC.
2. The factory shall deliver all the necessary documents as and when demanded by STC.

### **DOCUMENTS TO BE SUBMITTED WITH EOI**

1. Company Profile quoting past experience.
2. EMD of Rs. 1,00,000/- (Rupees One Lac only) by way of demand draft favoring The State Trading Corporation of India Ltd. payable at Coimbatore.
3. Bidders details as per Annexure-I.
4. Properly filled price bid as per Annexure-II.
5. The EOI document signed and stamped by the Company seal on each page.
6. The parties should submit audited financial statement for the last 3 years, bankers name and address, VAT and Income tax returns. If any loan is existing with bank presently then a letter from concerned bank describing the type of loan enjoying by the party at present needs to be submitted.
7. Copy of the Tea Board License, excise registration and FSSAI License.

### **EOI SUBMISSION AND VALIDITY**

1. The last date of submission of sealed EOI is 29.06.2013 up to 1100 hrs IST. EOI documents may be submitted by may be submitted personally to the Sub-Branch Manager, at The State trading Corporation of India Ltd., Flat No. GFC-263B/03, Sakthi Silver Crest Apartment, Dr. Ambedkar Road, Venkitapuram, Coimbatore – 641 025
2. The EOI documents shall be signed and stamped by Company seal on each page as token of acceptance of all terms and conditions.
3. **Incomplete or deficient EOIs and not accompanied by valid EMD are liable to be rejected.**
4. The EOI shall be opened at **1130 hours IST on 29.06.2013** in STC Coimbatore Office at above address. Bidders or their authorized representatives may attend the opening of the tender.
5. **The offers must be kept valid for acceptance by STC upto 15.07.2013, 1700 hours IST.**

Sd/-  
Branch Manager,  
STC of India Ltd.,  
Bangalore

**ANNEXURE-I**

**NOTICE INVITING “EXPRESSION OF INTEREST (EOI)” FROM REPUTED TEA  
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**DETAILS OF THE TENDERER AND EMD**

<b>Sl. No.</b>	<b>Details</b>	
1.	Company's Name with complete address	
2.	Names of Partners/ Directors of the company & contact persons	
3.	Phone & Fax Number	
4.	E-mail id	
7.	Excise/Service Tax Registration No.	
8.	VAT/CST Registration No.	
9.	PAN No. of the Company	
10.	Name of Bank & Branch	

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Seal of Firm/Company: \_\_\_\_\_

Place: \_\_\_\_\_

Date: \_\_\_\_\_

**ANNEXURE – II**

**NOTICE INVITING “EXPRESSION OF INTEREST (EOI)” FROM REPUTED TEA  
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<b>SL. No</b>	<b>DESCRIPTION</b>	<b>PRICE BID DETAILS</b>
1.	Rates Quoted for Processing of Made tea	<b>Price Per Kg. (in Rupees)</b>
2.	Details of Earnest Money Deposit (EMD) , amount in Rs. & in figure, Demand Draft No. & Date	

**\* The rate to be quoted is all inclusive. No other charges will be paid other than the processing charges.**

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Seal of Firm/Company: \_\_\_\_\_

Place: \_\_\_\_\_

Date: \_\_\_\_\_