



THE STATE TRADING CORPORATION OF INDIA LIMITED
(A Government of India Enterprise)
Representative Office: STC TRADE CENTRE, A-29, Tiru-Vi-Ka, Industrial Estate Guindy - 600032
CIN L74899 DL 1956 GOI 002674
Phone +044-2250 2698/2981 4982
Web Site : www.stc.gov.in

REF NO. STC/CHN/INS/F4013/2025-26

05.01.2026

SUB: LIMITED E-TENDER TO INVITE QUOTATIONS FROM EMPANELLED CONSULTANT OF STC FOR THE RENEWAL OF COMPACT INSURANCE POLICY AT THE STC TRADE CENTRE REPRESENTATIVE OFFICE IN CHENNAI INCLUDING SF & SP, BURGLARY, THEFT AND FIRE POLICY AND PLATE GLASS FOR STC TRADE CENTRE, CHENNAI FOR FURTHER PERIOD OF ONE YEAR.

STC INVITES QUOTATION FROM STC'S EMPANELLED CONSULTANT, FOR THE RENEWAL OF COMPACT INSURANCE POLICY AT THE STC TRADE CENTRE REPRESENTATIVE OFFICE IN CHENNAI INCLUDING SF & SP, BURGLARY, THEFT AND FIRE POLICY AND PLATE GLASS FOR STC TRADE CENTRE, CHENNAI FOR FURTHER PERIOD OF ONE YEAR AS PER DETAILS MENTIONED IN ANNEXURE - I ENCLOSED HEREWITH.

Bids must be uploaded online using e-Procurement portal of NIC (eprocure.gov.in) in the prescribed format along with all necessary documents and information requested herein.

The bids may be uploaded online latest by 15:00 HRS(IST) on 19.01.2026, and will be opened at 15:30 HRS (IST) on 19.01.2026,

All details regarding the subject NIT are available on websites: stclimited.co.in and www.eprocure.gov.in/eprocure/app. Any change/modification/ corrigendum in connection with this NIT will be intimated through one or more of these websites only. Prospective bidders are therefore requested to visit above mentioned websites regularly to keep themselves updated. STC shall not be liable to send any individual information or issue a public notice.

1. Instructions for filling the e-bid

- a) Bids are invited via limited e-bid process for the renewal of insurance policy for assets at CHENNAI representative office flats including burglary with theft and RSMD,STFI, Fire for further period of one year.
- b) Bids have to be uploaded online only via <https://eprocure.gov.in/eprocure/app> (the e-procurement portal of NIC). No bids shall be accepted in hard copy or any other form.
- c) For submission of e bids, bidders are required to get themselves registered with NIC's central Public Procurement (CPP) portal (<https://eprocure.gov.in/eprocure/app>) using Class -III digital signature certificate. All the details mentioned during registration / enrolment process

- d) should be correct and true. Bidders have to abide by all the terms and conditions mentioned during registration process.
- e) Bidders are advised in their own interest to upload the online bids well before the bid document submission Closing date and time (as per server system clock of CPP). STC shall not be responsible for any delay or the difficulties encountered by the bidder during submission of bids at the eleventh hour on account of any technical or other issues.
- f) For any queries relating to the process of online bid submission or queries relating to Procurement Portal (<https://eprocure.gov.in>), the bidders may contact CPP Portal Helpdesk on Tel No's 0120-4001-002, 4001-005, 6277-787 and email ID support-eproc@nic.in.
- g) Bidders may regularly visit STC website for any information / clarification / addendum / corrigendum etc. related to this bid, processing of bids received, award of job, pre bid meet decisions etc. STC shall not be liable to send any information individually or publish a public notice for any further information regarding this bid in newspapers.
- h) Portal for Online Submission is <https://eprocure.gov.in/eprocure/app>
- i) STC may ask the bidders to submit any or all the documents in original or any additional information as part of their online bid anytime during the bid process.
- j) Bidder has to satisfy STC for ensuring sufficiency of documents necessary for Tender evaluation at his cost if so desired by STC.
- k) The bid document available on e-procurement portal shall be taken as final. STC reserves its right to ask for more document as "Clarification/supporting" only for verification of the uploaded documents. Decision of STC will be final and binding in this regard.

2. The participating insurance Companies through the STC's Empanelled consultant should fulfill the following:

- a) It should be registered with and licensed by IRDA.
- b) The quote should be submitted by the Chennai office of the Insurance Companies.
- c) The Insurance companies quotes should be accompanied by an authorization letter signed by Regional/Divisional officers authorized to submit offers.
- d) As far as excess is concerned, it should be as per Tariff.
- e) The insurance Company so appointed for the above tender would ensure submission of insurance certificate, bills and other related documents within 24 hours from the date and time of placement of Insurance Business.
- f) The insurance claim, if any, would also be settled within 15 days after submission of all documents by STC to Insurance Company.

g) Bidder's Responsibility:

- Although all details presented in this bid document have been compiled with all reasonable care, it is the bidder's responsibility to ensure that the information provided is adequate and clearly understood.
- Site visit for understanding of risk, "Applicable Special Feature Discounts". Etc. has to be done by bidder at its own risk and cost.
- Bidder's quotation is the responsibility of the bidder and no relief or consideration can be given for errors and omissions.

3. General

YOU MAY QUOTE THE MOST COMPETITIVE OFFER FROM GOVT. INSURANCE COMPANIES, THROUGH STC'S EMPANNELED CONSULTANT FOR CHENNAI REPRESENTATIVE OFFICE BUILDING, STC TRADE CENTRE FOR THE RENEWAL OF INSURANCE POLICY FOR PERIOD OF ONE YEAR AS DETAILED IN QUOTATION SLIPS. IN ADDITION, PLEASE NOTE THAT THE SUM INSURED IS BASED ON RIV VALUE AND INSTATEMENT CLAUSE SHOULD INVARIABLY BE MENTIONED IN THE POLICIES. PLEASE NOTE THAT THE SUM INSURED IS PROVISIONAL AND CAN BE REVISED AT ANY POINT OF TIME.

STC reserves the right to award the policy to the lowest bidder. In case of award of work to the insurance company, they are required to issue the cover note immediately after receipt of payment of premium by cheque/ RTGS/ NEFT, and Policy wordings are required to be submitted to STC within 07 days of receipt of cheque/RTGS/ NEFT. Final policy will be issued within 15 days after receipt of comments from STC, if any.

V Divya Priya Dharsini

Manager

STC Chennai RO

ANNEXURE-I

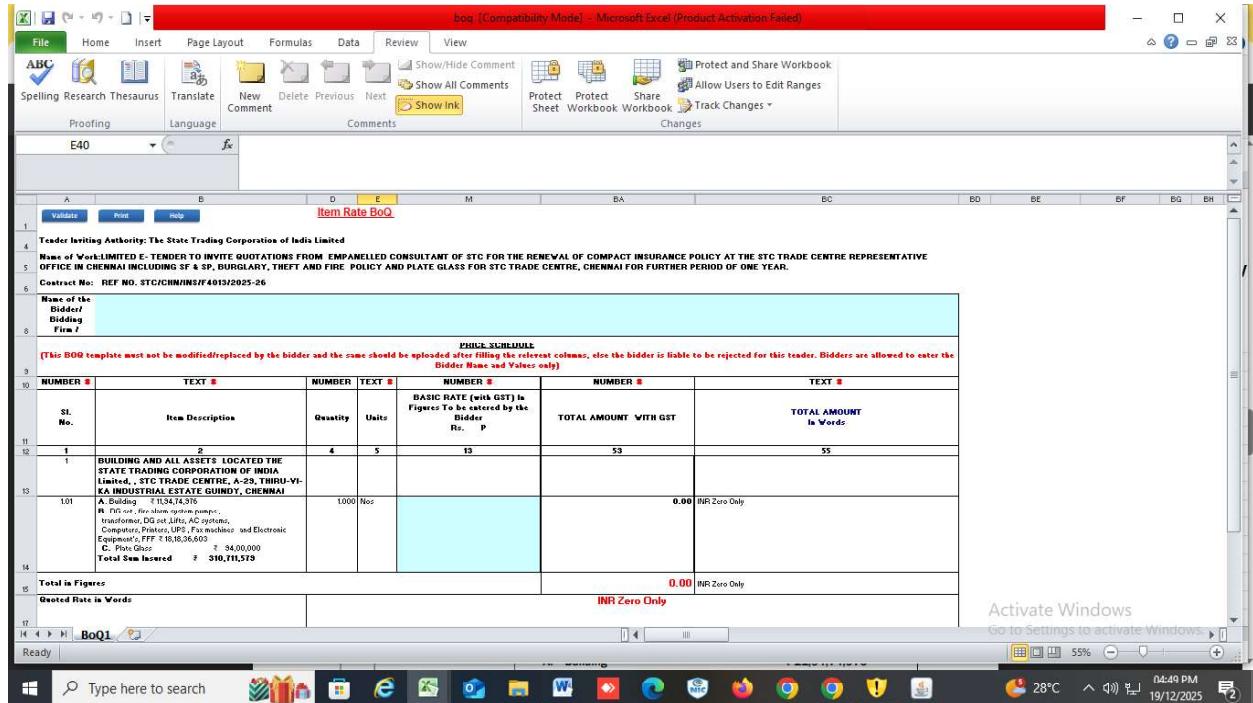
QUOTATION SLIP

COMPACT INSURANCE POLICY FOR THE STC TRADE CENTRE REPRESENTATIVE OFFICE, CHENNAI

1.	Insured	The State Trading Corporation of India Limited.	
2.	Address of the Insured	THE STATE TRADING CORPORATION OF INDIA Limited, , STC TRADE CENTRE, A-29, THIRU-VI-KA INDUSTRIAL ESTATE GUNDY, CHENNAI 600032.	
3.	Nature of business activity	A premier International Trading House under Ministry of Commerce and Industry, Government of India.	
4.	Locations to be covered	THE STATE TRADING CORPORATION OF INDIA Limited , STC TRADE CENTRE, A-29, THIRU-VI-KA INDUSTRIAL ESTATE GUNDY, CHENNAI 600032	
5.	Period of Insurance	13/02/2026 to 12/02/2027	
6.	Subject Matter to be covered	- STANDARD FIRE & SPECIAL PERILS INCLUDING EARTHQUAKE, STFI, TERRISUM, BURGLARY INCLUDING THEFT & PLATE GLASS, PUBLIC LIABILITY, NEON SIGN	
7.	Type of Policy	- STANDARD FIRE & SPECIAL PERILS INCLUDING EARTHQUAKE, STFI, TERRISUM, BURGLARY INCLUDING THEFT & PLATE GLASS, PUBLIC LIABILITY, NEON SIGN	
8.	Sum Insured(Rs.)	Particulars	Amount in Rs for Sum Insured
		A. Building	₹ 11,94,74,976
		B. DG set , fire alarm system pumps, transformer, DG set ,Lifts, AC systems, Computers, Printers, UPS , Fax machines and Electronic Equipment's, FFF	₹ 18,18,36,603
		C. Plate Glass	₹ 94,00,000
		Total Sum Insured	₹ 310,711,579
	Claim experience	Nil	
10.	Excess per Event	Minimum Excess as per Tariff	
11.	Claim Settlement Procedure	AS PER IRDA GUIDELINES.	

ANNEXURE -II

PRICE BID



boq [Compatibility Mode] - Microsoft Excel /Product Activation Failed

File Home Insert Page Layout Formulas Data Review View

ABC Spelling Research Thesaurus Translate New Comment Delete Previous Next Show/Hide Comment Show All Comments Show Link

Proofing Language Comments Protect Sheet Protect Workbook Share Workbook Allow Users to Edit Ranges Track Changes

E40 fx

A B D E M BA BC BD BE BF BG BH

1 Validate Print Help

Item Rate BoQ

4 Tender inviting Authority: The State Trading Corporation of India Limited

5 Name of Work-LIMITED E-TENDER TO INVITE QUOTATIONS FROM EMANELLED CONSULTANT OF STC FOR THE RENEWAL OF COMPACT INSURANCE POLICY AT THE STC TRADE CENTRE REPRESENTATIVE OFFICE IN CHENNAI INCLUDING S&P, BURGLARY, THEFT AND FIRE POLICY AND PLATE GLASS FOR STC TRADE CENTRE, CHENNAI FOR FURTHER PERIOD OF ONE YEAR.

6 Contract No: REF NO. STC/CHN/INS/4013/2025-26

7 Name of the Bidder
Bidding Firm /

(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only)

NUMBER #	TEXT #	NUMBER #	TEXT #	NUMBER #	TEXT #
SL. No.	Item Description	Quantity	Units	BASIC RATE (with GST) is Figures To be entered by the Bidder Rs. P	TOTAL AMOUNT WITH GST
12	1 BUILDING AND ALL ASSETS LOCATED THE STATE TRADING CORPORATION OF INDIA Limited., STC TRADE CENTRE, A-29, THIRU-VIKA INDUSTRIAL ESTATE GUINOD, CHENNAI			13	53
13	1.01 A. Building : T.13.14.316 B. Office furniture, computer, transformer, D.C set, Lifts, AC systems, Computers, Printers, UPS, Fax machines and Electronic Equipment : T.13.15.36.000 C. Plate Glass : ₹ 34,00,000	1,000	Nos	0.00	IRR Zero Only
14	Total Sum Inserted : ₹ 310,711,575			0.00	IRR Zero Only
15	Total in Figures				
16	Deputed Rate in Words				

Activate Windows
Go to Settings to activate Windows.

Ready

14 4 5 BoQ1

Windows Type here to search 28°C 19/12/2025 04:49 PM

Price Bid must be uploaded separately in the Price Bid section only, in BOQ Format.

BANK DETAILS

• Amount to be remitted	
• Amount in word	
• Beneficiary A/c No.	
• Name of Beneficiary	
• Beneficiary Bank's IFSC Code	
• Beneficiary Bank's Name and Address	
• MICR CODE	

Signature

Name of the Authorized Signatory of Insurance Company

Affix Stamp/Seal

The prices should be quoted strictly as per coverage, terms and conditions, excess etc. as defined in quotations slips. Amount in words shall prevail in case of difference of amount between figures and words.

THE UNCONDITIONAL COMPLIANCE WITH THE ABOVE WOULD BE A PREREQUISITE FOR OPENING OF PRICE BID. SUBJECTIVE/PART COMPLIANCE WILL NOT BE ENTERTAINED WHICH MUST PLEASE BE ENSURED.



POLICY SCHEDULE FOR PACKAGE INSURANCE POLICY
UIN NUMBER - IRDAN190P0187V01100001

Insured's Name	: M/S STATE TRADING CORPORATION OF INDIA LIMITED		
Insured's Details		Issuing Office Details	
Customer ID	: PO77848930	Office Code	: RANISEETHAIHALL DO (710300)
Address	: JAWAHAR VYAPAAR BHAWAN, TOLSTOY CROSSING, NEW DELHI NEW DELHI ,DELHI, 110001	Address	: RANI SEETAI HALL, 603 ANNA SALAI ,600006
Phone No	: XXXXXX0545	Phone No	: 23456764 / 23456765
E-mail/Fax	: raghunath.b@adityabirlacapital.com, /	E-mail/Fax	: nia.710300@newindia.co.in / 23456763
PAN No	: AAACT0102F	S.Tax Regn. No	: AACN4165CST178
GSTIN/UIN	: 07AAACT0102F1Z4 / NA	GSTIN	: 33AACN4165C4ZV
		SAC	: 997139 (Other non-life insurance services excl RI)

Policy Details			
Policy Number	Business Source Code		
Period of Insurance	: From:13/02/2025 12:00:01 AM To: 12/02/2026 11:59:59 PM	Dev.Off. level/Broker/Corp. Agent/Web Aggregator/CPSC User	: Salasar Services Insurance Brokers Private Ltd., - (2D6852159) Kbo 710300 - Salasar Services Insurance Brokers Pvt Ltd - (SI0029582),
Date of Proposal	: 13-Feb-25	Agent/Bancassurance/Specialized Person	:
Prev. Policy no.	:	Phone No	: 8584869573 / NA
Client Type	: Corporate	E-mail/Fax	: payment@salasarservices.com, / /

Premium(₹)	GST(₹)	Total(RS)	Total Rupees (In Words)	Receipt No. & Date
208,895	37,601	2,46,496	RUPEES TWO LAC FORTY-SIX THOUSAND FOUR HUNDRED NINETY-SIX ONLY	71030081240000003931 - 18/02/25

Risk Details					
Risk No.	Section	Description Of Property	Sum Insured	Location Details	Excess
1	Section III (Burglary)	Plant and Machinery, Computer and Accessories and Stocks	181836603	STC TRADE CEBTREM, No. A 29, THIRU-VI-KA Industrail Estate, Guindy, Chennai - 600032, Tamil Nadu	5000
1	Section III (Burglary)	Plate glass	9400000	STC TRADE CEBTREM, No. A 29, THIRU-VI-KA Industrial Estate, Guindy, Chennai - 600032, Tamil Nadu	5000
2	Section XIV (Accident Damage)	Machinery Breakdown (as per annexure)	1722518	STC TRADE CEBTREM, No. A 29, THIRU-VI-KA Industrial Estate, Guindy, Chennai - 600032, Tamil Nadu	5000
3	Section II (Engineering)	Electronic Equipment (as per annexure)	30583124	STC TRADE CEBTREM, No. A 29, THIRU-VI-KA Industrial Estate, Guindy, Chennai - 600032, Tamil Nadu	0

Signature Not Verified

Digitally signed
by DHIRAJ
KUMAR
Date: 2025.02.18

Policy No. : 71030046242400000070 Document generated by 34464 at 18/02/2025 20:12:18 Hours.
Regd. & Head Office: New India Assurance Bldg., 87 M.G. Road, Fort, Mumbai - 400 001. TOLL FREE No. 1 800 209 1415.
For any grievance, if any, you may approach any one of the following offices- 1. Policy Issuing office 2. Regional office 3. Head office. In case, you are not satisfied with our own grievance redressal mechanism; you may also approach Insurance Ombudsman. For details of our office addresses and addresses of office of Insurance Ombudsman, please visit our website <http://newindia.co.in>.



4	Section IX (Liability)	Public Liability	1000000	STC TRADE CEBTREM, No. A 29, THIRU-VI-KA Industrial Estate, Guindy, Chennai - 6000032, Tamil Nadu	5000
5	Section V (Plate Glass)	Plate glass with RSMD and SRCC cover, EQ and STFI	9400000	STC TRADE CEBTREM, No. A 29, THIRU-VI-KA Industrial Estate, Guindy, Chennai - 6000032, Tamil Nadu	5000
6	Section VII (Neon Sign)	Neon sign	500000	STC TRADE CEBTREM, No. A 29, THIRU-VI-KA Industrial Estate, Guindy, Chennai - 6000032, Tamil Nadu	2500
7	Section I (Fire)	Building	119474976	STC TRADE CEBTREM, No. A 29, THIRU-VI-KA Industrial Estate, Guindy, Chennai - 6000032, Tamil Nadu	5000
7	Section I (Fire)	DG set, fire alarm, transformer, Lifts, AC, computers, etc FFF	181836603	STC TRADE CEBTREM, No. A 29, THIRU-VI-KA Industrial Estate, Guindy, Chennai - 6000032, Tamil Nadu	5000
7	Section I (Fire)	Plate glass	9400000	STC TRADE CEBTREM, No. A 29, THIRU-VI-KA Industrial Estate, Guindy, Chennai - 6000032, Tamil Nadu	5000

Deductibles Opted for Terrorism Pool

Risk Code	Deductibles Opted for Terrorism
FIRE	1% of the claim amount for each and every claim subject to Minimum of ₹25,000 and Maximum of ₹10,00,000
ENGINEERNNG	
FIRE	
PGI	
BURGLARY	
LIAB	
Accident Damage	
NEON	

Risk No.	Special Conditions	Special Excess
1	T&C sub to Burglary clause. Excess: 5% of claim amount subject to minimum of ₹ 5000. Add on covers - RSMD & THEFT. Coverage incl. Goods held in trust.	5000
2	Subject to MBD Clause, RIV clause.. Excess -5% of claim amount subject to minimum of ₹ 5000	5000
3	Terms conditions excess as per EEI clause. Sub. to RIV Clause.	0
4	Subject to Pub Liability clause. Excess: 5% of claim amount subject to minimum of ₹ 5000	5000



5	Subject to Plate glass insurance clause. ADD on - RSMD & SRCC, AOG perils. Excess - 5% of claim amount subject to minimum of ₹ 5000 for each claim.	5000
6	T&C as per Neon Sign clause. Excess: 0.25% of claim amount subject to minimum of ₹ 2500	2500
7	Excess: As per fire tariff. Covers: All terms and conditions as per New India Bharat Laghu Udyam Suraksha Policy clauses	5000

This Policy shall subject to PACKAGE INSURANCE policy clauses attached herewith.

Premium and GST Details

	Rate of Tax	Amount in INR
Premium		₹ 2,08,895
SGST	0	0
CGST	0	0
IGST	18	37601

In witness whereof the undersigned being duly authorised by the Insurers and on behalf of the Insurers has (have) hereunder set his (their) hand(s) on this 18th day of February, 2025.

For and on behalf of
The New India Assurance Company
Limited

Date of Issue: 18/02/2025

Duly Constituted Attorney(s)

Mudrank _____ Dt. _____ consolidated Stamp Fees Paid by Pay Order Number _____ vide receipt
number _____ dt. _____.

Stamp Duty under the Policy is ₹1/-.

We hereby declare that though our aggregate turnover in any preceding financial year from 2017-18 onwards is more than the aggregate turnover notified under sub-rule (4) of rule 48, we are not required to prepare an invoice in terms of the provisions of the said sub-rule.

Tax Invoice No : 71030024P0004210

IRDA Registration Number: 190
NIA PAN NUMBER: AAACN4165C