

THE STATE TRADING CORPORATION OF INDIA LTD., NEW DELHI
PERSONNEL DIVISION
(IR section)

STC/CO/PER/IR/02005(Vol-II)/2006

31.03.2020

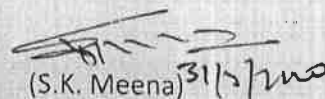
CIRCULAR No.IR/ 06/2020

Sub: Preventive measures to contain the spread of COVID 19

In continuation of STC Circular No: IR/05/2020 dated 23.03.2020, in compliance with the directions of MHA's Order No.40-3/2020-DM-I(A) dated 24.03.2020 on the captioned subject, the following are issued with the approval of the Competent Authority:

- i) It has been decided that unless absolutely essential, all employees of the Corporation shall work from home.
- ii) The employees identified should attend office if called for, in the event of any exigencies of work.
- iii) The employees who are working from home should be available on phone and or any other electronic means of communication at all times.

2. The above instructions shall be in force till 14.04.2020 or till such period as notified by the government.


(S.K. Meena) 31/3/2020

Jt. General Manager (Pers.)

By E-mail:

- Exe. Secy. to CMD
- Exe. Secys. to Directors/CVO
- All CGMs/GMs
- Divisional Heads, CO
- All Branch Managers

Copy to

- DGM(F)(A&E), CO
- GS, STC Officers' Association
- GS, STC Employees' Union
- GS, SC/ST Employees' Association
- Notice Board
- Website