

	<p>THE STATE TRADING CORPORATION OF INDIA LIMITED (A Government of India Enterprise) Representative Office: STC TRADE CENTRE, A-29, Tiru-Vi-Ka, Industrial Estate Guindy -600032 CIN L74899 DL 1956 GOI 002674 Phone +044-2250 2698/2981 4982 Web Site : www.stc.gov.in</p>
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SUB: LIMITED E- TENDER TO INVITE QUOTATIONS FROM EMPANELLED CONSULTANT OF STC FOR THE RENEWAL OF INSURANCE POLICY FOR ASSETS AT STC COCHIN REPRESENTATIVE OFFICE FLATS INCLUDING BURGLARY WITH THEFT AND RSMD, FIRE FOR FURTHER PERIOD OF ONE YEAR.

1. STC INVITES QUOTATION FROM STC'S EMPANELLED CONSULTANT, FOR COCHIN REPRESENTATIVE OFFICE FLATS ABOVE REFERRED TENDER FOR RENEWAL OF ABOVE CITED POLICY FOR FURTHER PERIOD OF ONE YEAR AS PER DETAILS MENTIONED IN ANNEXURE – I ENCLOSED HEREWITH.

Bids must be uploaded online using e-Procurement portal of NIC (eprocure.gov.in) in the prescribed format along with all necessary documents and information requested herein.

The bids may be uploaded online latest by 15:00 HRS(IST) on 16.03.2026, and will be opened at 15:30 HRS (IST) on 16.03.2026

All details regarding the subject NIT are available on websites: stclimited.co.in and www.eprocure.gov.in/eprocure/app. Any change/modification/ corrigendum in connection with this NIT will be intimated through one or more of these websites only. Prospective bidders are therefore requested to visit above mentioned websites regularly to keep themselves updated. STC shall not be liable to send any individual information or issue a public notice.

2. Instructions for filling the e-bid

- a) Bids are invited via limited e-bid process for the renewal of insurance policy for assets at Cochin representative office flats including burglary with theft and RSMD, Fire for further period of one year.
- b) Bids have to be uploaded online only via <https://eprocure.gov.in/eprocure/app> (the e-procurement portal of NIC). No bids shall be accepted in hard copy or any other form.
- c) For submission of e bids, bidders are required to get themselves registered with NIC's central Public Procurement (CPP) portal (<https://eprocure.gov.in/eprocure/app>) using Class –III digital signature certificate. All the details mentioned during registration / enrolment process should be correct and true. Bidders have to abide by all the terms and conditions mentioned during registration process.
- d) Bidders are advised in their own interest to upload the online bids well before the bid document submission Closing date and time (as per server system clock of CPP). STC shall not be responsible for any delay or the difficulties encountered by the bidder during submission of bids at the eleventh hour on account of any technical or other issues.

- e) For any queries relating to the process of online bid submission or queries relating to Procurement Portal (<https://eprocure.gov.in>), the bidders may contact CPP Portal Helpdesk on Tel No's 0120-4001-002, 4001-005, 6277- 787 and email ID support-eproc@nic.in.
- f) Bidders may regularly visit STC website for any information / clarification / addendum / corrigendum etc. related to this bid, processing of bids received, award of job, pre bid meet decisions etc. STC shall not be liable to send any information individually or publish a public notice for any further information regarding this bid in newspapers.
- g) Portal for Online Submission is <https://eprocure.gov.in/eprocure/app>
- h) STC may ask the bidders to submit any or all the documents in original or any additional information as part of their online bid anytime during the bid process.
- i) Bidder has to satisfy STC for ensuring sufficiency of documents necessary for Tender evaluation at his cost if so desired by STC.
- j) The bid document available on e-procurement portal shall be taken as final. STC reserves its right to ask for more document as "Clarification/supporting" only for verification of the uploaded documents. Decision of STC will be final and binding in this regard.

3. The participating insurance Companies through the STC's Empanelled consultant should fulfill the following:

- a) It should be registered with and licensed by IRDA.
 - b) The quote should be submitted by the Chennai office of the Insurance Companies.
 - c) The Insurance companies quotes should be accompanied by an authorization letter signed by Regional/Divisional officers authorized to submit offers.
 - d) As far as excess is concerned, it should be as per Tariff.
 - e) The insurance Company so appointed for the above tender would ensure submission of insurance certificate, bills and other related documents within 24 hours from the date and time of placement of Insurance Business.
 - f) The insurance claim, if any, would also be settled within 15 days after submission of all documents by STC to Insurance Company.
 - g) Bidder's Responsibility:**
 - Although all details presented in this bid document have been compiled with all reasonable care, it is the bidder's responsibility to ensure that the information provided is adequate and clearly understood.
 - Site visit for understanding of risk, "Applicable Special Feature Discounts". Etc. has to be done by bidder at its own risk and cost.
 - Bidder's quotation is the responsibility of the bidder and no relief or consideration can be given for errors and omissions.
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4. General

YOU MAY QUOTE THE MOST COMPETITIVE OFFER FROM GOVT. INSURANCE COMPANIES, THROUGH STC'S EMPANNELED CONSULTANT FOR COCHIN_REPRESENTATIVE OFFICE FLATS FOR THE RENEWAL OF INSURANCE FOR PERIOD OF ONE YEAR AS DETAILED IN QUOTATION SLIPS. IN ADDITION, PLEASE NOTE THAT THE SUM INSURED IS BASED ON RIV VALUE AND INSTATEMENT CLAUSE SHOULD INVARIABLY BE MENTIONED IN THE POLICIES. PLEASE NOTE THAT THE SUM INSURED IS PROVISIONAL AND CAN BE REVISED AT ANY POINT OF TIME.

STC reserves the right to award the policy to the lowest bidder. In case of award of work to the insurance company, they are required to issue the cover note immediately after receipt of payment of premium by cheque/ RTGS/ NEFT, and Policy wordings are required to be submitted to STC within 07 days of receipt of cheque/RTGS/ NEFT. Final policy will be issued within 15 days after receipt of comments from STC, if any.

ANNEXURE-I

QUOTATION SLIP

INSURANCE POLICY FOR THE STC REPRESENTATIVE OFFICE, COCHIN FLATS

1.	Insured	The State Trading Corporation of India Limited.										
2.	Address of the Insured	THE STATE TRADING CORPORATION OF INDIA LIMITED, EASLAND ENCLAVE, ELAMKULAM, KOCHI, KERALA-682020										
3.	Nature of business activity	A premier International Trading House under Ministry of Commerce and Industry, Government of India.										
4.	Locations to be covered	THE STATE TRADING CORPORATION OF INDIA LIMITED, EASLAND ENCLAVE, ELAMKULAM, KOCHI, KERALA-682020										
5.	Period of Insurance	28/03/2026 to 27/03/2027										
6.	Subject Matter to be covered	Burglary with Theft and RSMD, Fire										
7.	Type of Policy	Burglary with Theft and RSMD, Fire										
8.	Sum Insured(Rs.)	<table><thead><tr><th>Particulars</th><th>Amount in Rs</th></tr></thead><tbody><tr><td>Building and all Assets, Flat No.201, Block VI, Easland Enclave, Elamkulam, Kochi, Kerala-682020</td><td>₹ 3276606</td></tr><tr><td>Building and all Assets, Flat No.301, Block VI, Easland Enclave, Elamkulam, Kochi, Kerala-682020</td><td>₹ 2613019</td></tr><tr><td>Building and all Assets, Flat No.402, Block VI, Easland Enclave, Elamkulam, Kochi, Kerala-682020</td><td>₹ 4480545</td></tr><tr><td>Total Sum Insured</td><td>₹ 1,03,70,170</td></tr></tbody></table>	Particulars	Amount in Rs	Building and all Assets, Flat No.201, Block VI, Easland Enclave, Elamkulam, Kochi, Kerala-682020	₹ 3276606	Building and all Assets, Flat No.301, Block VI, Easland Enclave, Elamkulam, Kochi, Kerala-682020	₹ 2613019	Building and all Assets, Flat No.402, Block VI, Easland Enclave, Elamkulam, Kochi, Kerala-682020	₹ 4480545	Total Sum Insured	₹ 1,03,70,170
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Total Sum Insured	₹ 1,03,70,170											
	Claim experience	Nil										
10.	Excess per Event	Minimum Excess as per Tariff										
11.	Claim Settlement Procedure	AS PER IRDA GUIDELINES.										

PRICE BID

boqcochin [Compatibility Mode] - Microsoft Excel (Product Activation Failed)

File Home Insert Page Layout Formulas Data Review View

Spelling Research Thesaurus Translate New Comment Delete Previous Next Show/Hide Comment Show All Comments Show Ink Unprotect Sheet Protect Workbook Share Workbook Allow Users to Edit Ranges Track Changes Changes

M14

Item Rate BoQ

Tender Inviting Authority: The State Trading Corporation of India Limited

Name of Work: LIMITED TENDER TO INVITE QUOTATIONS FROM EMPANELLED CONSULTANT OF STC FOR THE RENEWAL OF INSURANCE POLICY FOR ASSETS AT STC COCHIN REPRESENTATIVE OFFICE FLATS INCLUDING BURGLARY WITH THEFT AND RSMD, FIRE FOR FURTHER PERIOD OF ONE YEAR.

Contract No.: REF NO. STC/CHN/INS/4013/2425-26

Name of the Bidder: _____

Name of the Bidder's Firm: _____

PRICE SCHEDULE

(This BOQ is a guide only and is not to be taken as a contract. It is subject to the terms and conditions of the tender. The bidder is to provide a detailed Bill of Materials (BOM) with the bid. The bidder is to provide a detailed Bill of Materials (BOM) with the bid. The bidder is to provide a detailed Bill of Materials (BOM) with the bid.)

NUMBER	TEXT	NUMBER	TEXT	NUMBER	TEXT	NUMBER	TEXT
1	BUILDING AND ALL ASSETS OF 3 FLATS LOCATED AT BLOK B EASLAND ENJOYE EANKOLAM HOUSING, MINNALA CROSS SUBDIVISION OF COCHIN FLAT SC SCHEM	1.00	Flat			0.00	NR Zero Only
Total in Figures:						0.00	NR Zero Only
Quoted Rate in Words:						0.00	NR Zero Only

Rate Entry
Please enter Basic Rate in Rupees for this item.

0.00 NR Zero Only

0.00 NR Zero Only

Activate Windows
Go to Settings to activate Windows.

Ready BoQ1

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Price Bid must be uploaded separately in the Price Bid section only, in BOQ Format.

BANK DETAILS

• Amount to be remitted	
• Amount in word	
• Beneficiary A/c No.	
• Name of Beneficiary	
• Beneficiary Bank's IFSC Code	
• Beneficiary Bank's Name and Address	
• MICR CODE	

Signature

Name of the Authorized Signatory of Insurance Company

Affix Stamp/Seal

The prices should be quoted strictly as per coverage, terms and conditions, excess etc. as defined in quotations slips. Amount in words shall prevail in case of difference of amount between figures and words.

THE UNCONDITIONAL COMPLIANCE WITH THE ABOVE WOULD BE A PREREQUISITE FOR OPENING OF PRICE BID. SUBJECTIVE/PART COMPLIANCE WILL NOT BE ENTERTAINED WHICH MUST PLEASE BE ENSURED.

Signature valid

Digitally signed by VENU GOPAL DIVYA
PRIYA DHARSINI
Date: 2026.03.03 10:56:31 IST
Location: eProcure-EROC



Risk No.	Section	Description Of Property	Sum Insured	Location Details	Excess
2	Section I (Fire)	Building and All assets	4480545	FLAT NO.402, BLOCK III, EASLAND ENCLAVE, ELAMKULAM, KCOHI, KERALA- 682020.	2500

Deductibles Opted for Terrorism Pool	
Risk Code	Deductibles Opted for Terrorism
FIRE	1% of the claim amount for each and every claim subject to Minimum of ₹25,000 and Maximum of ₹10,00,000

Risk No.	Special Conditions	Special Excess
1	Burglary with Theft and RSMD. Goods held in Trust, Care, Custody and Control. Excess: 2.5% of claim amount subject to minimum of ₹ 2500 on each and every claim	2500
2	Fire with EQ, STFI and Terrorism, ALI T&C as New India Assurance Bharat Sookshma Udyam Suraksha Policy clauses. Excess applicable as per tariff.	2500

This Policy shall subject to PACKAGE INSURANCE policy clauses attached herewith.

Premium and GST Details

	Rate of Tax	Amount in INR
Premium		₹ 5,254
SGST	0	0
CGST	0	0
IGST	18	946

In witness whereof the undersigned being duly authorised by the Insurers and on behalf of the Insurers has (have) hereunder set his (their) hand(s) on this 27th day of March, 2025.

For and on behalf of
The New India Assurance Company
Limited

Date of Issue: 27/03/2025

Mudrank _____ Dt. _____ consolidated Stamp Fees Paid by Pay Order Number _____ vide receipt
number _____ dt. _____.

Stamp Duty under the Policy is ₹1/-.

We hereby declare that though our aggregate turnover in any preceding financial year from 2017-18 onwards is more than the aggregate turnover notified under sub-rule (4) of rule 48, we are not required to prepare an invoice in terms of the provisions of the said sub-rule.

Tax Invoice No : 71030024E0004513



IRDA Registration Number: 190
NIA PAN NUMBER: AAACN4165C