

	THE STATE TRADING CORPORATION OF INDIA LIMITED (A Government of India Enterprise) Representative Office: STC TRADE CENTRE, A-29, Tiru-Vi-Ka, Industrial Estate Guindy -600032 CIN L74899 DL 1956 GOI 002674 Phone +044-2250 2698/2981 4982 Web Site : www.stc.gov.in
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SUB: LIMITED E- TENDER TO INVITE QUOTATIONS FROM EMPANELLED CONSULTANT OF STC FOR THE RENEWAL OF INSURANCE POLICY FOR ASSETS AT STC COCHIN REPRESENTATIVE OFFICE FLATS INCLUDING BURGLARY WITH THEFT AND RSMD, FIRE FOR FURTHER PERIOD OF ONE YEAR.

1. STC INVITES QUOTATION FROM STC'S EMPANELLED CONSULTANT, FOR COCHIN REPRESENTATIVE OFFICE FLATS ABOVE REFERRED TENDER FOR RENEWAL OF ABOVE CITED POLICY FOR FURTHER PERIOD OF ONE YEAR AS PER DETAILS MENTIONED IN ANNEXURE – I ENCLOSED HEREWITH.

Bids must be uploaded online using e-Procurement portal of NIC (eprocure.gov.in) in the prescribed format along with all necessary documents and information requested herein.

The bids may be uploaded online latest by 15:00 HRS(IST) on 24.03.2025, and will be opened at 15:30 HRS (IST) on 24.03.2025

All details regarding the subject NIT are available on websites: stclimited.co.in and www.eprocure.gov.in/eprocure/app. Any change/modification/ corrigendum in connection with this NIT will be intimated through one or more of these websites only. Prospective bidders are therefore requested to visit above mentioned websites regularly to keep themselves updated. STC shall not be liable to send any individual information or issue a public notice.

2. Instructions for filling the e-bid

- a) Bids are invited via limited e-bid process for the renewal of insurance policy for assets at Cochin representative office flats including burglary with theft and RSMD, Fire for further period of one year.
- b) Bids have to be uploaded online only via <https://eprocure.gov.in/eprocure/app> (the e-procurement portal of NIC). No bids shall be accepted in hard copy or any other form.
- c) For submission of e bids, bidders are required to get themselves registered with NIC's central Public Procurement (CPP) portal (<https://eprocure.gov.in/eprocure/app>) using Class –III digital signature certificate. All the details mentioned during registration / enrolment process should be correct and true. Bidders have to abide by all the terms and conditions mentioned during registration process.
- d) Bidders are advised in their own interest to upload the online bids well before the bid document submission Closing date and time (as per server system clock of CPP). STC shall not be responsible for any delay or the difficulties encountered by the bidder during submission of bids at the eleventh hour on account of any technical or other issues.

- e) For any queries relating to the process of online bid submission or queries relating to Procurement Portal (<https://eprocure.gov.in>), the bidders may contact CPP Portal Helpdesk on Tel No's 0120-4001-002, 4001-005, 6277- 787 and email ID support-eproc@nic.in.
- f) Bidders may regularly visit STC website for any information / clarification / addendum / corrigendum etc. related to this bid, processing of bids received, award of job, pre bid meet decisions etc. STC shall not be liable to send any information individually or publish a public notice for any further information regarding this bid in newspapers.
- g) Portal for Online Submission is <https://eprocure.gov.in/eprocure/app>
- h) STC may ask the bidders to submit any or all the documents in original or any additional information as part of their online bid anytime during the bid process.
- i) Bidder has to satisfy STC for ensuring sufficiency of documents necessary for Tender evaluation at his cost if so desired by STC.
- j) The bid document available on e-procurement portal shall be taken as final. STC reserves its right to ask for more document as "Clarification/supporting" only for verification of the uploaded documents. Decision of STC will be final and binding in this regard.

3. The participating insurance Companies through the STC's Empanelled consultant should fulfill the following:

- a) It should be registered with and licensed by IRDA.
 - b) The quote should be submitted by the Chennai/Cochin office of the Insurance Companies.
 - c) The Insurance companies quotes should be accompanied by an authorization letter signed by Regional/Divisional officers authorized to submit offers.
 - d) As far as excess is concerned, it should be as per Tariff.
 - e) The insurance Company so appointed for the above tender would ensure submission of insurance certificate, bills and other related documents within 24 hours from the date and time of placement of Insurance Business.
 - f) The insurance claim, if any, would also be settled within 15 days after submission of all documents by STC to Insurance Company.
 - g) Bidder's Responsibility:**
 - Although all details presented in this bid document have been compiled with all reasonable care, it is the bidder's responsibility to ensure that the information provided is adequate and clearly understood.
 - Site visit for understanding of risk, "Applicable Special Feature Discounts". Etc. has to be done by bidder at its own risk and cost.
 - Bidder's quotation is the responsibility of the bidder and no relief or consideration can be given for errors and omissions.
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4. General

YOU MAY QUOTE THE MOST COMPETITIVE OFFER FROM GOVT. INSURANCE COMPANIES, THROUGH STC'S EMPANNELED CONSULTANT FOR COCHIN REPRESENTATIVE OFFICE FLATS FOR THE RENEWAL OF INSURANCE FOR PERIOD OF ONE YEAR AS DETAILED IN QUOTATION SLIPS. IN ADDITION, PLEASE NOTE THAT THE SUM INSURED IS BASED ON RIV VALUE AND INSTATEMENT CLAUSE SHOULD INVARIABLY BE MENTIONED IN THE POLICIES. PLEASE NOTE THAT THE SUM INSURED IS PROVISIONAL AND CAN BE REVISED AT ANY POINT OF TIME.

STC reserves the right to award the policy to the lowest bidder. In case of award of work to the insurance company, they are required to issue the cover note immediately after receipt of payment of premium by cheque/ RTGS/ NEFT, and Policy wordings are required to be submitted to STC within 07 days of receipt of cheque/RTGS/ NEFT. Final policy will be issued within 15 days after receipt of comments from STC, if any.

ANNEXURE-I**QUOTATION SLIP****COMPACT INSURANCE POLICY FOR REPRESENTATIVE OFFICE, COCHIN FLATS**

1.	Insured	The State Trading Corporation of India Limited.												
2.	Address of the Insured	THE STATE TRADING CORPORATION OF INDIA LIMITED, EASLAND ENCLAVE, ELAMKULAM, KOCHI, KERALA-682020												
3.	Nature of business activity	A premier International Trading House under Ministry of Commerce and Industry, Government of India.												
4.	Locations to be covered	THE STATE TRADING CORPORATION OF INDIA LIMITED, EASLAND ENCLAVE, ELAMKULAM, KOCHI, KERALA-682020												
5.	Period of Insurance	28/03/2025 to 27/03/2026												
6.	Subject Matter to be covered	Burglary with Theft and RSMD, Fire												
7.	Type of Policy	Burglary with Theft and RSMD, Fire												
8.	Sum Insured(Rs.)	<table><thead><tr><th>Particulars</th><th>Amount in Rs</th></tr></thead><tbody><tr><td>for Sum Insured</td><td></td></tr><tr><td>Building and all Assets, Flat No.201, Block VI, Easland Enclave, Elamkulam, Kochi, Kerala-682020</td><td>₹ 3276606</td></tr><tr><td>Building and all Assets, Flat No.301, Block VI, Easland Enclave, Elamkulam, Kochi, Kerala-682020</td><td>₹ 2613019</td></tr><tr><td>Building and all Assets, Flat No.402, Block VI, Easland Enclave, Elamkulam, Kochi, Kerala-682020</td><td>₹ 4480545</td></tr><tr><td>Total Sum Insured</td><td>₹ 1,03,70,170</td></tr></tbody></table>	Particulars	Amount in Rs	for Sum Insured		Building and all Assets, Flat No.201, Block VI, Easland Enclave, Elamkulam, Kochi, Kerala-682020	₹ 3276606	Building and all Assets, Flat No.301, Block VI, Easland Enclave, Elamkulam, Kochi, Kerala-682020	₹ 2613019	Building and all Assets, Flat No.402, Block VI, Easland Enclave, Elamkulam, Kochi, Kerala-682020	₹ 4480545	Total Sum Insured	₹ 1,03,70,170
Particulars	Amount in Rs													
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Building and all Assets, Flat No.402, Block VI, Easland Enclave, Elamkulam, Kochi, Kerala-682020	₹ 4480545													
Total Sum Insured	₹ 1,03,70,170													
	Claim experience	Nil												
10.	Excess per Event	Minimum Excess as per Tariff												
11.	Claim Settlement Procedure	AS PER IRDA GUIDELINES.												

PRICE BID

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Clipboard Font Alignment Number Styles Cells Editing

Item Rate BoQ

Tender Inviting Authority: The State Trading Corporation of India Limited

Name of Work: LIMITED E- TENDER TO INVITE QUOTATIONS FROM EMPANELLED CONSULTANT OF STC FOR THE RENEVAL OF INSURANCE POLICY FOR ASSETS AT STC COCHIN REPRESENTATIVE OFFICE

FLATS INCLUDING BURGLARY WITH THEFT AND RSMD, FIRE FOR FURTHER PERIOD OF ONE YEAR.

Contract No: REF NO. STC/CHN/INS/F4013/2024-25

Name of the Bidder/ Bidding Firm / Company :

PRICE SCHEDULE

(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only)

NUMBER	TEXT	NUMBER	TEXT	NUMBER	TEXT
Sl. No.	Item Description	Quantity	Units	BASIC RATE In Figures To be entered by the Bidder Rs. P	TOTAL AMOUNT Without Taxes TOTAL AMOUNT In Words
1	2	4	5	13	53
1	BUILDING AND ALL ASSETS OF 3 FLATS LOCATED AT BLOCK VI EASLAND ENCLAVE ELAMKULAM KOCHU, KERALA'S 582928-SUM INSURED OF EACH FLAT AS UNDER				
101	FLAT NO.201, Rs.3276606/-, Flat No.301, Rs.2613019, Flat No.402, Rs. 4480945, TOTAL SUM INSURES IS Rs. 100,70,570/-	1000	Nos		0.00 INR Zero Only
Total in Figures				0.00	INR Zero Only
Quoted Rate in Words				INR Zero Only	

BoQ1

Activate Windows
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Ready

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11:56 AM 10/03/2025

Price Bid must be uploaded separately in the Price Bid section only, in BOQ Format.

BANK DETAILS

• Amount to be remitted	
• Amount in word	
• Beneficiary A/c No.	
• Name of Beneficiary	
• Beneficiary Bank's IFSC Code	
• Beneficiary Bank's Name and Address	
• MICR CODE	

Signature

Name of the Authorized Signatory of Insurance Company

Affix Stamp/Seal

The prices should be quoted strictly as per coverage, terms and conditions, excess etc. as defined in quotations slips. Amount in words shall prevail in case of difference of amount between figures and words.

THE UNCONDITIONAL COMPLIANCE WITH THE ABOVE WOULD BE A PREREQUISITE FOR OPENING OF PRICE BID. SUBJECTIVE/PART COMPLIANCE WILL NOT BE ENTERTAINED WHICH MUST PLEASE BE ENSURED.

Signature Not Verified

Digitally signed by V DIVYA PRIYA DHARSINI
Date: 2025.03.19 12:21:02 IST
Location: eProcure-EPROC

**FOLLOWING IS THE PREVIOUS
POLICY FOR REFERENCE ONLY**



POLICY SCHEDULE FOR PACKAGE INSURANCE POLICY
UIN NUMBER - IRDAN190P0187V01100001

Insured's Name	: M/S STATE TRADING CORPORATION OF INDIA LIMITED
Insured's Details	
Customer ID	: PO77848930
Address	: JAWAHAR VYAPAAR BHAWAN, TOLSTOY CROSSING, NEW DELHI NEW DELHI ,DELHI, 110001
Phone No	: XXXXXX0545
E-mail/Fax	: raghunath.b@adityabirlacapital.com, /
PAN No	: AAAC0102F
GSTIN/UIN	: 07AAAC0102F1Z4 / NA
Issuing Office Details	
Office Code	: RANISEETHAIHALL DO (710300)
Address	: RANI SEETA HALL, 603 ANNA SALAI ,600006
Phone No	: 23456764 / 23456765
E-mail/Fax	: nia.710300@newindia.co.in / 23456763
S.Tax Regn. No	: AAACN4165CST178
GSTIN	: 33AAACN4165C4ZV
SAC	: 997139 (Other non-life insurance services excl RI)

Policy Details			
Policy Number	: 71030046232400000076	Business Source Code	
Period of Insurance	: From:28/03/2024 12:00:01 AM To: 27/03/2025 11:59:59 PM	Dev.Off. level/Broker/Corp. Agent/Web Aggregator/CPSC User	: Aditya Birla Insurance Brokers Ltd - (1D10774785) Broker_Site_009050233 - (1D10782783),
Date of Proposal	: 28-Mar-24	Agent/Bancassurance/Spe cified Person	:
Prev. Policy no.	: 71030046222400000090	Phone No	: 9222338478 / NA
Client Type	: Corporate	E-mail/Fax	: abibl.rtops@adityabirlacapital.com, / /

Premium(₹)	GST(₹)	Total(RS)	Total Rupees (In Words)	Receipt No. & Date
8,313	1,496	9,809	RUPEES NINE THOUSAND EIGHT HUNDRED NINE ONLY	71030081230000004244 - 28/03/24

Risk Details					
Risk No.	Section	Description Of Property	Sum Insured	Location Details	Excess
1	Section III (Burglary)	Burglary with Theft and RSMD	1987363	FLAT NO.201, BLOCK VI, EASLAND ENCLAVE, ELAMKULAM; FLAT NO.301, BLOCK VI, EASLAND ENCLAVE, ELAMKULAM; FLAT NO.402, BLOCK III, EASLAND ENCLAVE, ELAMKULAM	2500
2	Section I (Fire)	Building and All assets	3276606	FLAT NO.201, BLOCK VI, EASLAND ENCLAVE, ELAMKULAM, KCOHI, KERALA- 682020.	2500
2	Section I (Fire)	Building and All assets	2613019	FLAT NO.301, BLOCK VI, EASLAND ENCLAVE, ELAMKULAM, KCOHI, KERALA- 682020.	2500

Signature Not
Verified
Digitally signed
by DHIRAJ
KUMAR
Date: 2024.03.28

Policy No. : 71030046232400000076 Document generated by 39120 at 28/03/2024 16:53:19 Hours.

Regd. & Head Office: New India Assurance Bldg., 87 M.G. Road, Fort, Mumbai - 400 001. TOLL FREE No. 1 800 209 1415.

For redressal of your grievance, if any, you may approach any one of the following offices- 1. Policy issuing office 2. Regional office 3. Head office. In case, you are not satisfied with our own grievance redressal mechanism; you may also approach Insurance Ombudsman. For details of our office addresses and addresses of office of Insurance Ombudsman, please visit our website <http://newindia.co.in>.



Risk No.	Section	Description Of Property	Sum Insured	Location Details	Excess
2	Section I (Fire)	Building and All assets	4480545	FLAT NO.402, BLOCK III, EASLAND ENCLAVE, ELAMKULAM, KCOHI, KERALA- 682020.	2500

Deductibles Opted for Terrorism Pool	
Risk Code	Deductibles Opted for Terrorism
FIRE	1% of the claim amount for each and every claim subject to Minimum of ₹25,000 and Maximum of ₹10,00,000

Risk No.	Special Conditions	Special Excess
1	Burglary with Theft and RSMD. Goods held in Trust, Care, Custody and Control. Excess: 2.5% of claim amount subject to minimum of ₹ 2500 on each and every claim	2500
2	Fire with EQ, STFI and Terrorism, ALI T&C as New India Assurance Bharat Sookshma Udyam Suraksha Policy clauses. Excess applicable as per tariff.	2500

This Policy shall subject to PACKAGE INSURANCE policy clauses attached herewith.

Premium and GST Details

	Rate of Tax	Amount in INR
Premium		₹ 8,313
SGST	0	0
CGST	0	0
IGST	18	1496

In witness whereof the undersigned being duly authorised by the Insurers and on behalf of the Insurers has (have) hereunder set his (their) hand(s) on this 28th day of March, 2024.

For and on behalf of
The New India Assurance Company
Limited

Date of Issue: 28/03/2024

Mudrank _____ Dt. _____ consolidated Stamp Fees Paid by Pay Order Number _____ vide receipt
number _____ dt. _____

Stamp Duty under the Policy is ₹1/-.

We hereby declare that though our aggregate turnover in any preceding financial year from 2017-18 onwards is more than the aggregate turnover notified under sub-rule (4) of rule 48, we are not required to prepare an invoice in terms of the provisions of the said sub-rule.

Tax Invoice No : 71030023E0004792



IRDA Registration Number: 190
NIA PAN NUMBER: AAACN4165C

Signature Not Verified

Digitally signed by V DIVYA PRIYA
DHARSINI

Date: 2025.03.19 12:24:57 IST

Location: eProcure-EPROC

Policy No. : 71030046232400000076 Document generated by 39120 at 28/03/2024 16:53:19 Hours.

Regd. & Head Office: New India Assurance Bldg., 87 M.G. Road, Fort, Mumbai - 400 001. TOLL FREE No: 1 800 209 1415.

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