

THE STATE TRADING CORPORATION OF INDIA LIMITED: NEW DELHI
(PERSONNEL DIVISION)

No.STC/CO/PER/PMS/09021/2021-22

Date: 08.04.2022

CIRCULAR NO: PMS/02/2022

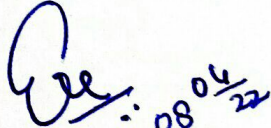
Sub: Appraisal in Online PMS for the Assessment Year 2021-22 in respect of Managers in Grades E1 (AM) to E8 (CGM)

The Appraisal in Online PMS for the Assessment Year 2021-22 in respect of Managers in Grades E1 (AM) to E8 (CGM), wherein, Step – 1 i.e. KRA settings has been completed.

Since, the Accepting Authorities viz. Director (Marketing) and CGM(Pers.) in their respective divisions are due for superannuation on 30.04.2022 & 31.05.2022 respectively, the PAR process for the Assessment Year 2021-22 in respect of Managers in Grades E1 (AM) to E8 (CGM) needs to be completed before their relieving as per schedules as under:

S.No.	Activity	Cut-off-date
1	Submission of the PAR form after Self-Appraisal by the Officer reported upon to the Reporting Authority	15.04.2022
2	Submission of the PAR form after Appraisal by the Reporting Authority to the Reviewing Authority .	22.04.2022
3	Submission of the PAR form after Appraisal by the Reviewing Authority to the Accepting Authority	27.04.2022
4	Completion of Appraisal by Accepting Authority	30.04.2022

This issues with the approval of Competent Authority.


(Etika Sethi)
Manager (Pers.)

Copy to:

– All Concerned