

THE STATE TRADING CORPORATION OF INDIA LIMITED: NEW DELHI
(PERSONNEL DIVISION)

No.STC/CO/PER/PMS/09021/2022-23

Date: 19.10.2023

CIRCULAR NO: PMS/ 01/2023

Sub: Appraisal in Online PMS for the Assessment Year 2022-23 in respect of Managers in Grades E1 (AM) to E8 (CGM)

Reference Circular No. PMS/04/2022 dated 19.12.2022 regarding setting in online PMS for AY – 2022-23. The cut-off date for the same was 15.01.2023.

The date for KRA setting has been extended till 31.10.2023. The executives who have not initiated their KRA settings are required to fill their KRAs by login into the Online PMS on immediate basis and submit for further action.


Further, with the closing of Assessment Year 2022-23, the PAR process needs to be completed as per schedules as under:

S.No.	Activity	Cut-off-date
1	The date for finalization of targets and relative weights (KRA Settings) by the Reporting Authority in consultation with the Appraisee is further extended	31 st Oct,2023
2	Submission of the PAR form after Self-Appraisal by the Officer reported upon to the Reporting Authority	
3	Submission of the PAR form after Appraisal by the Reporting Authority to the Reviewing Authority .	15 th Nov,2023



4	Submission of the PAR form after Appraisal by the Reviewing Authority to the Accepting Authority	30 th Nov, 2023
5	Completion of Appraisal by Accepting Authority	15 th Dec, 2023

This issues with the approval of Competent Authority.


(Etika Sethi)
Manager (Pers.)

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– All Concerned