

THE STATE TRADING CORPORATION OF INDIA LIMITED: NEW DELHI
(PERSONNEL DIVISION)

No.STC/CO/PER/PMS/09021/2020-21

Date: 14.09.2021

CIRCULAR NO: PMS/05/2021

Sub: Appraisal in Online PMS for the Assessment Year 2020-21 in respect of Managers in Grades E1 (AM) to E8 (CGM)

The Appraisal in Online PMS for the Assessment Year 2020-21 in respect of Managers in Grades E1 (AM) to E8 (CGM), wherein, Step – 1 i.e. KRA settings has been completed.

With the closing of Assessment Year 2020-21, the PAR process needs to be completed as per schedules as under:

S.No.	Activity	Cut-off-date
1	Submission of the PAR form after Self-Appraisal by the Officer reported upon to the Reporting Authority	31 st Oct.2021
2	Submission of the PAR form after Appraisal by the Reporting Authority to the Reviewing Authority .	15 th Nov. 2021
3	Submission of the PAR form after Appraisal by the Reviewing Authority to the Accepting Authority	30 th Nov. 2021
4	Completion of Appraisal by Accepting Authority	15 th Dec.2021

This issues with the approval of Competent Authority.



(Etika Sethi)
Manager (Pers.)

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– All Concerned